

Ridgemont Local School District



Brian Hogan, Superintendent

Melissa Pollom, Treasurer

K-12 Intervention Specialist - Job Posting

Position Title: Intervention Specialist

Location: Ridgemont Local School District

560 West Taylor Street, Mt. Victory, Ohio 43340

Employment Type: Full-Time

Start Date: August 2026

Job Description: Included Below

About Our School:

Ridgemont is a close-knit rural school serving a small, supportive community. We pride ourselves on strong relationships, small class sizes, and a family-like atmosphere where every student is known and valued.

Position Overview:

We are seeking a dedicated, flexible, and community-minded teacher to join our team. The ideal candidate will be passionate about working in a rural setting and committed to supporting students academically, socially, and emotionally. Job Description is included below.

Key Responsibilities:

- Plan and deliver engaging, standards-aligned instruction
- Differentiate lessons to meet diverse learning needs
- Foster a positive, inclusive classroom environment
- Build strong relationships with students, families, and community members
- Collaborate with colleagues in a small-team setting
- Participate in school events and community activities

Qualifications:

- K-12 Mild/Moderate Intervention Specialist Teaching License
- Valid state teaching license (or ability to obtain)
- Strong classroom management skills
- Ability to adapt and take initiative
- Experience in multi-grade classrooms (preferred but not required)

Why Join Us?

- Small class sizes
- Supportive staff and administration
- Opportunity to make a meaningful impact
- Strong community involvement
- Competitive salary based on experience

How to Apply:

Please submit a resume, cover letter, and references to Mrs. Candi Bodey, Student Services/Assistant Principal at candi.bodey@ridgemont.org . The application deadline is until filled.

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RIDGEMONT LOCAL SCHOOL DISTRICT JOB DESCRIPTION

Title: **INTERVENTION SPECIALIST** **File 304**

Reports to: Assigned administrator/supervisor

Job Objective: Plans, implements and assesses individualized students specifically in early childhood reading intervention services.

Minimum Qualifications:

- Valid state department of education license/certificate as determined at the time of appointment.
- Adheres to the *Licensure Code of Professional Conduct for Ohio Educators*.
- Anticipates time constraints. Manages tasks efficiently to meet deadlines.
- Complies with drug-free workplace rules, board policies and administrative guidelines/procedures.
- Embodies high ethical standards/integrity. Accepts personal responsibility for decisions/conduct.
- Exhibits consistent, impartial and resourceful decision-making skills. Interprets information accurately. Evaluates options thoroughly. Develops reasonable solutions to resolve issues.
- Maintains a record free of criminal violations that would prohibit public school employment.
- Meets all mandated health screening requirements.

NOTE: The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment in the District.

Essential Functions:

- 1. Teaches assigned students. Plans and implements academic intervention plans that help students meet state academic content and performance standards**
Communicates program objectives/performance expectations to students/parents and staff.

- Maintains a thorough understanding of subject matter and pedagogy. Organizes subject content and learning goals. Prepares instructional materials. Arranges the classroom for instruction.
- Uses a variety of assessments to evaluate learning styles and academic needs of students.
- Develops educational experiences and varies instructional techniques to effectively engage and advance student learning. Sustains educational environments that promote high levels of student learning/achievement. Actively collaborates with staff. Share effective instructional strategies.
- Uses formal and informal assessment strategies to manage student learning and monitor progress.
- Collaborates with staff to identify/resolve problems that impede student participation in appropriate learning activities. Helps ensure assessment procedures support non-biased planning activities.
- Follows district protocols to safeguard student information shared with staff and referral sources.
- Identifies services and alternative instructional approaches that enhance student achievement.
- Help ensure services are provided in the least restrictive educational environment.
- Plans/implements student intervention strategies that produce tangible evidence-based benefits within specified time-frames. Monitors intervention efficacy to improve outcomes.
- Helps students improve behavior that limits participation in traditional school environments.
- Provides opportunities for all students to participate in an inclusive educational environment.
- Provides accommodations/modifications as needed (e.g., differentiated curriculum, equipment adaptations, extended time, study guides, reading/transcribing assistance, etc.).

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- Advocates for students. Observes student demeanor. Investigates/reports atypical behavior.
- Helps students better understand themselves, make appropriate choices and grow academically. Promotes cultural awareness, self-reliance, problem-solving, critical-thinking and creativity skills.
- Facilitates student learning activities that encourage teamwork and positive peer relationships.
- Evaluates student achievement/performance. Prepares progress reports.
- Proctors state/district testing activities as directed. Upholds mandated security procedures.
- Assists with multi-factored evaluation (MFE) as directed. Meets mandated paperwork time lines.
- Ensures that student lists and teaching materials are readily available for substitutes.

2. Exemplifies professionalism and fosters goodwill to enhance the district's public image.

- Contributes to an effective and positive work/learning environment. Completes all assigned duties.
- Develops mutually respectful relationships with co-workers. Functions as part of a cohesive team.
- Encourages community participation in school-sponsored activities.
- Helps students understand/embrace ethical conduct and democratic values.
- Maintains a professional appearance. Wears work attire appropriate for the position.
- Maintains an acceptable attendance record and is punctual.
- Pursues the continuous advancement of academic standards.
- Respects privacy and maintains the confidentiality of privileged information.
- Strives to develop rapport and serve as a positive role model for others.

3. Maintains open/effective communications. Serves as an information resource.

- Actively participates in staff meetings, conferences and other required school activities.
- Prepares/maintains accurate records. Submits required paperwork on time.
- Provides prompt notification of personal delays or absences.
- Refers district policy interpretation questions to an appropriate administrator.
- Uses active listening and problem-solving techniques to resolve questions/concerns tactfully.
- Uses diplomacy/self-control when dealing with other individuals. Respects diversity.

4. Pursues opportunities to enhance professional performance.

- Keeps current with advances in technology associated with work assignments.
- Maintains applicable credentials. Complies with all state licensure requirements.
- Works toward mastery of individualized development/performance goals as directed.

5. Takes precautions to ensure safety. Helps manage/eliminate risks.

- Intervenes to prevent/stop bullying and inappropriate student behavior.
- Provides appropriate supervision. Implements effective pupil management procedures. Upholds the student conduct code. Maintains high expectations for acceptable student behavior.
- Reports suspected child abuse/neglect to civil authorities as required by law.
- Watches for situations that may indicate a problem.

6. Performs other specific job-related duties as directed.

- Assists with unexpected/urgent situations as needed.
- Helps implement workplace initiatives that advance district goals.

Working Conditions:

Safety is essential to job performance. Employees must exercise caution and comply with standard safety regulations and district procedures when involved in the following situations:

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- Balancing, bending, climbing, crouching, kneeling, reaching, or standing.
- Exposure to adverse weather conditions and temperature extremes.
- Exposure to blood-borne pathogens and communicable diseases.
- Interacting with aggressive, disruptive and/or unruly individuals.
- Lifting, carrying and moving work-related supplies/equipment.
- Operating and/or riding in a vehicle.
- Traveling to meetings and work assignments.

Performance Job performance is evaluated according to policy provisions and contractual agreements adopted

Evaluation: by the Ridgemont Local School District.

The Ridgemont Local School District is an equal opportunity employer. This job description identifies primary responsibilities and is not intended to be a complete list of all duties performed. This document is subject to change in response to student demographics, staffing factors, funding variables, modified operating procedures, program/curriculum changes and unforeseen events.