

GIFTED INTERVENTION SPECIALIST

The Midwest Regional ESC is seeking a qualified candidate to fill the following position:

Position	Part-Time or Full-Time	Deadline to Apply	Start Date	Building/District Location	Special Requirements
Gifted Intervention Specialist	Full-Time 5 days/week (M-F) 7:30 a.m. to 3:00 p.m.	Until Filled	8/1/2024	The location will be in one Hardin County School District to be determined.	Must hold a valid Ohio teaching license. Must hold, or have the willingness and ability to obtain, a gifted endorsement.

If you have questions regarding the position and/or building assignment, please contact Erica Baer, Director of Student Achievement and Gifted Learning at:

ebaer@mresc.org

To apply, please complete and submit an application by clicking the application link below. You may also upload any additional documentation (for example: resume, cover letter, licensure, etc.) during the application process.

MRESC Application

Please read below for a full job description for this position.

- Maintain complete and accurate classroom records, reports, and inventories, as required by law, district policy, or administrative directive. Submit all required reports on time.
- Document student progress. Share information with appropriate K-12 staff to support a congruent effort to address agreed upon academic goals.
- Serve as a resource for teachers with gifted education students in their classrooms.
- Monitor student's medical needs and/or physical care. Supervise educational aides/attendants. Learn to operate personal assistive devices. Follow procedural guidelines as prescribed by licensed health care professionals.
- Support the efforts of pupil services staff (e.g., work study coordinators, speech/language pathologists, school psychologists, etc.).
- Maintain effective working relationships with appropriate community organizations (e.g., vocational rehabilitation services, court systems, law enforcement, child welfare services, health facilities, etc.).
- Provide appropriate pre-vocational and career information. Help students develop competitive work skills.
- Visit students' homes and work sites when necessary to support program goals.
- Serve as a consultant to team meetings (e.g., Intervention Assistance Team, intervention-based assessments, reevaluations, annual reviews, crisis intervention, etc.).
- Participate in periodic reevaluations and annual review conferences.
- Make recommendations concerning the placement of students for the next year.
- Provide close supervision and take reasonable precautions to ensure student safety. Do not leave students unsupervised.
- Supervise non-classroom activities when assigned (e.g., field trips, recess, lunchroom, study hall, training experiences, employment activities, etc.).
- Attempt to develop rapport and maintain the confidence of students, parents, and staff. Respect the personal confidences and privacy needs of individuals. Ensure the confidentiality of privileged information.
- Provide periodic progress reports to parents (e.g., telephone calls, notes, interim reports, report cards, conferences, etc.).
- Make reasonable provisions to be available to parents and students for educational purposes beyond the instructional day when requested.
- Develop and implement effective classroom management procedures
- Report evidence of suspected child abuse to an appropriate authority and notify the building principal.
- Help communicate school rules to students. Maintain high standards for student conduct. Uphold the student conduct code according to district policy. Protect the due process rights of students.
- Promote the proper use and care of school property. Keep track of school supplies and equipment used by students.
- Share equally in the responsibility for authorized committee work and school activities.
- Suggest instructional materials, equipment, or teaching techniques that will enhance the educational process.
- Seek and use resources that enhance educational activities (e.g., parent groups, volunteers, government programs, colleges/universities, community/service organizations, professional associations, businesses, etc.).
- Encourage parent organizations and support student activities as time permits.
- Prepare the classroom at the beginning of the year. Retrieve books and supplies. Store supplies and equipment at the end of the school year.
- Review literature and participate in a variety of activities to keep current with promising research and effective instructional strategies.
- Participate in staff meetings and in-service training.
- Participate in professional growth activities to maintain licensure requirements.
- Participate in after-school programs (e.g., open house, parent conferences, etc.).
- Serve as a role model for students. Demonstrate personal integrity, responsibility, impartiality,

respect, and courtesy.

- Perform other specific job-related duties as directed.

**Abilities
Required:**

- Demonstrating professionalism and exemplary personal conduct.
- Demonstrating subject matter competence and teaching proficiency.
- Displaying enthusiasm for education and the teaching profession.
- Skillfully managing individual, group, and organizational interactions.
- Using interpersonal skills to promote a favorable image of the school district.
- Communicating an understanding of academic and behavioral objectives to parents and students.
- Expressing ideas effectively using verbal and writing skills.
- Organizing and managing time effectively. Reacting productively to interruptions and changing conditions.
- Displaying patience and flexibility with all individuals. Managing discipline by averting problem situations and resolving or diffusing conflicts.
- Ability to travel to meetings and work assignments.
- Lifting, carrying, and/or moving classroom supplies and equipment.
- Being punctual and maintaining a consistent attendance record.
- Lifting, moving, and/or positioning children. Helping students using mobility devices (e.g., wheelchairs, walkers, crutches, etc.) and adaptive equipment.
- Performing activities that require stooping, kneeling, and/or crouching.
- Employee shall remain free of any alcohol or nonprescribed controlled substance in the workplace throughout his/her employment in the Center.

**Supervisory
Responsibility:**

Under the direction of the supervisor: schedule meaningful work assignments, provide instructions, and communicate expectations to assigned aides, student teachers, and volunteers.

**Working
Conditions:**

Exposure to the following conditions may range from remote to frequent based on circumstances and factors that may not be predictable.

- Potential for exposure to blood borne pathogens.
- Potential for interaction with agitated or upset individuals.
- Interaction with disruptive or unruly students.
- Exposure to student commotion.
- Duties may require operating and/or riding in a vehicle.
- Duties may require considerable telephone contact and paperwork.
- Duties may require working under stress to meet schedules and deadlines.
- Duties may require working during the evening and/or weekend.