



**Minutes of the Regular Meeting
Of the Governing Board of the Midwest Regional E.S.C.
February 20, 2020, at MRESC
Bellefontaine, Ohio**

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by President, Janet Moore on Thursday, February 20, 2020, at 6:30pm.

Members Present at Roll Call: Mr. Campbell, Mrs. Dyer, Ms. Moore, and Mr. Sailor.

Not Present: Mr. Ditmer, Mr. Mouser, and Mr. Woolley.

Superintendent provided a tour of the new Bellefontaine office at the Discovery Center. The Board's feedback was positive.

RESOLUTION NUMBER 2020-019 Oath of Newly Elected Board Member – Mrs. Connie Dyer

Treasurer, Keith Thomas administered the Oath of Office as followed:

I, Connie Dyer, do solemnly swear that I will support the Constitution of the United States of America, the Constitution of the State of Ohio, and that I will faithfully and impartially perform and discharge my duties as Board Member of the Governing Board of the Midwest Regional Educational Service Center, Logan County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office and until my successor is elected and qualified.

Signed _____, Board Member

Sworn to before us and signed in our presence this 20th day of February, 2020.

Signed _____, President

Signed _____, Treasurer/CFO

The Board congratulated Mrs. Dyer.

RESOLUTION NUMBER 2020-020

Mr. Campbell moved, seconded by Mrs. Dyer to approve the agenda with the two following changes:
Added a General Fund advance to preschool fundraiser accounts in the Treasurer's Report Section.
Removed Phil Kocher's administrative contract due to the lack of new hire paperwork at the time of the board meeting.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2020-021

Mr. Sailor moved, seconded by Mr. Campbell to approve the minutes of the Organizational Meeting on January 13, 2020, of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2020-022

Mr. Campbell moved, seconded by Mr. Sailor to approve the minutes of the Regular Meeting on January 13, 2020, of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Hearing of the Public – None.

RESOLUTION NUMBER 2020-023

Mr. Campbell moved, seconded by Mrs. Dyer approved and accepted Items A through E as presented in the Report of the Treasurer, as follows:

Treasurer noted that Mr. Sailor was in the most recent OSBA magazine. Treasurer stated that the General Fund was in the black by \$1,496 for January and in the black by \$22,417 for the fiscal year. Treasurer stressed that the revenues and expenditures are much tighter than in the prior fiscal years. Aides have shown interest in the paraprofessional testing. The new on-line requisition system was in place. He was pleased with system. Treasurer provided an update on legal costs and noted a bill over eight thousand that was just received. Superintendent noted that we have a second attorney available to us now. The Hardin County and Shelby County United Way grant applications were submitted. Treasurer thanked Mrs. Dyer for her willingness to attend the Hardin County grant hearing. Treasurer met with Bellefontaine CSD's new treasurer and called Benjamin Logan LSD's interim treasurer. Seven of the speech therapists received money for seven i-pads from the Shelby County Chamber. Form 1095s were mailed.

- A. Reviewed and accepted the Treasurer's Report
 - FINANC Report – January Activity
 - FINSUM Report – MTD & FYTD Activity
 - General Fund Revenue – January. Treasurer noted the changes over the past three years.
 - Accounts Receivable Report as of 1/31/2020. Treasurer noted 26 outstanding invoices.
 - 1/31/2020 Bank Reconciliation. Treasurer explained the reason for the "Transfer" account.
 - MTD & FYTD Revenue vs. Expenses. Treasurer pointed out the monthly averages over the past three years.
 - Fiscal Year 2020 Budget vs. Actual as of 1/31/2020.
 - Fiscal Year 2020 General Fund Revenues vs. Expenses Bar Graph
 - Fiscal Year 2020 General Fund Balance – Monthly Bar Graph
 - Check Register – January. Treasurer reviewed significant expenditures.
 - New Bellefontaine office costs. Treasurer provided the one-time costs, on-going costs, and annual costs of the new office.

FTE Count as of 2/14/2020. Treasurer stated that he had a request from Mr. Ditmer for this data.

B. Accepted the following donations:

Donor	Purpose	Donation Amount
Shelby County United Way	Opportunity School – Third Quarter	\$4,500.00
Chicago United Way – Hope Abke	Opportunity School	\$89.16
Honda	Lego Robotics Teams	\$13,000.00
Russia Education Association	Academia Scholarship	\$100.00

C. Approved the disposal of the following records based on the ESC’s record retention schedule:

- FY2003 – FY2009 WOCO billings
- FY2000 - FY2001 Shelby Co ESC Grant files
- FY2000 – FY2001 Shelby Co ESC inventory changes
- FY2008- FY2011 Shelby Co ESC receipts
- FY2003 – FY2011 Shelby Co ESC Invoices
- FY2009 – FY2011 Shelby BCI invoices
- FY2009 – FY2010 Shelby Co ESC bank deposit slips
- FY2003 - Shelby Co ESC Title II Grant
- FY2006 - Shelby Co ESC Leadership Resiliency
- CY2002 - Shelby Co ESC Ohio Student Survey
- October of 1999 through June of 2014 Shelby Co ESC Board agendas
- 1980-1996 Logan County ESC Graduation lists
- 1985-1990 Logan County ESC Drivers Education
- 1981-1982 Logan County ESC correspondences
- 1982-1983 Logan County ESC Saturday Enrichment
- 1991-1993 Logan County ESC Bus Drivers
- 1990-1992 Indian Lake LSD audit reports
- 1986-1991 Benjamin Logan LSD audit reports
- 1990-1991 Riverside LSD audit reports
- 1988-1999 Logan County ESC appropriations
- 1970-1981 Logan County ESC appropriations
- 1982-1983 Logan County ESC liability insurance
- 1980 and 1985 Logan County ESC School inspections
- 1989 Logan County ESC Workstudy Programs
- Logan County ESC typewriter file

D. Approved an advance of \$300.00 from the SWD Prom account 018-9000 to the General Fund. This is a return advance from the January 13, 2020 Board approved advance.

E. Approved an advance from the General Fund in the amount of \$2,161.00 to the following:
 \$861.00 to Liberty Village Preschool 1 Fundraiser Fund 018-9016.
 \$1,300.00 to Liberty Village Preschool 2 Fundraiser Fund 018-9017.

Once the fundraiser proceeds are received, the advance will be presented to the Board to be returned to the General Fund.

ROLL CALL for Items A through E: All yes. Motion carried.

RESOLUTION NUMBER 2020-024

Mr. Campbell moved, seconded by Mrs. Dyer to approve Items A through H as presented in the Report of the Superintendent, Staff-Personnel, as follows:

- A. Approved the following substitute teachers for 2019-20:
 Bahr, Matt
 Ball, Katelynn
 Cordonnier, Kimberley
 Davis, Kim
 Eagy, Cheyanne
 Hill, Logan
 Kanars, Audrey
 Parker, Christopher
 Powers, Beth
 Roby, Carlie
 Spath, Regan

- B. Approved the following substitute aide for 2019-20:
 Eagy, Cheyanne
 Hawkins, Jessica
 Kanars, Audrey
 Powers, Beth

- C. Increased Jo DeMotte’s 21st Century Grant coordinator mileage allocation from \$1,000.00 to \$1,700.00. The additional money would be from decreasing the professional development account in the 21st Century Grant.

- D. Accepted the resignation of Monica Kumar, School Psychologist, effective February 3, 2020.

- E. Increased the substitute teacher rate from \$100.00 per day to \$110.00 per day, effective 8/1/2020. Last increase was August 1, 2016.

- F. Increased the substitute aide rate from \$67.00 per day to \$10.50 per hour (\$73.50 per day), effective 8/1/2020. Last increase was January 1, 2018.

- G. Approved the following Limited Non-Teaching Contract:

Employee	Title	Amount	Term	Period
Long, Tiffany	Hardin Community School Learning Coordinator	\$16,691.00	One Year	8/1/19-7/31/20

H. Approved the following Supplemental Contracts:

Employee	Title	Amount	Period
Egbert, Rebekka	Additional IEP/ETR Work	\$44.94 per hour/Max of 100 hours	8/1/19-7/31/20
Heath, Courtney	Additional IEP/ETR Work	\$40.67 per hour/Max of 75 hours	8/1/19-7/31/20
Lange, Mary Lou	Speech Therapy Services at Simon Kenton	\$60.00 per hour maximum of 288 hours	8/1/19-7/31/20
Meyer, Michelle	Additional IEP/ETR Work	\$60.91 per hour/Max of 75 hours	8/1/19-7/31/20
Moore, Myles	Additional IEP/ETR Work	\$56.20 per hour/Max of 75 hours	8/1/19-7/31/20
Simindinger, Amy	Juvenile Court Liaison 2020 Summer Work/Administrative Retreat	\$36.95 per hour/Max of 155 hours	8/1/19-7/31/20
Simindinger, Amy	February Parenting Classes- Program Director	\$1,410.00	8/1/19-7/31/20
Stewart, Kathy	School Psychology Case Manager- Additional assignments for Fairlawn LSD & Riverside LSD	\$26.94 per hour/Max of 150 hours	8/1/19-7/31/20
Whited, Amber	Additional IEP/ETR Work	\$52.93 per hour/Max of 75 hours	8/1/19-7/31/20

Superintendent explained the need for the school psychologist supplementals. Mr. Campbell stated he appreciated the psychologists' willingness to help out. Superintendent discussed the psychologist service needs at Riverside and Fairlawn Schools. Mr. Campbell asked when a Special Education audit would occur. Superintendent stated that they could be anytime and he has a corrective action plan in place now.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2020-025

Mrs. Dyer moved, seconded by Mr. Campbell approved Items A through I as presented in the Report of the Superintendent, Business Affairs, as follows:

- A. Approved the December 16, 2019, Logan County Business Advisory Collaborative (BAC) report.
- B. Approved the January 27, 2020, Logan County Business Advisory Collaborative (BAC) report.
- C. Approved the December 11, 2019, Hardin County Business Advisory Collaborative (BAC) report.

- D. Approved the February 5, 2020, Shelby County Business Advisory Collaborative (BAC) report.
- E. Approved the Little River Preschool popcorn fundraiser for educational materials. Approved the donut fundraiser for Liberty Village Preschools 1 & 2.
- F. Approved the breakfast bar fundraiser for Upper Scioto Valley LSD students. Superintendent stated that Nichole Dearth, Occupational Therapist, is going to work with SWD students provide them with real life skills.
- G. Approved the Purchased Service Independent Contractor Agreements:

Contractor	Service	Contract Amt	Term
Gregg, Tracy	CPI Initial Training & Refresher Training at Bellefontaine CSD	\$450.00 for Initial Training \$225.00 for Refresher Training	May 26-27, 2020
Jones, David	CY2020 Academia Consultant	\$800.00	2/20/20-12/31/20
Nufrio, Ron	CY2020 Academia Consultant	\$200.00	2/20/20-12/31/20
Schafer, Ola	CY2020 Academia Consultant	\$400.00	2/20/20-12/31/20
Ward, Greg	Opportunity School Jobs Consultant	\$3,750.00	8/1/20-6/30/21

- H. Approved the following Amended Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Hardin Community School	Learning Coordinator (amended due to employee's insurance)	Shoemaker	\$27,034.64	7/1/19-6/30/20
Hardin Community School	Substitute Learning Coordinator (amended due to step 0/BA after 60 days)	M. Smith	\$223.22 per day as 1/1/2020 \$67.72 per day 11/14/19-12/31/19 for the difference	7/1/19-6/30/20
Hardin Community School	Learning Coordinator (amended due to step 0/BA column)	T. Long	\$20,782.56	7/1/19-6/30/20

Superintendent reviewed the reasons for the amended service agreements.

- I. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Ada Exempted Village SD	Behavior Coach	J. Phillips	\$429.47 per day \$0.50 per mile	7/1/19-6/30/20
Bellefontaine City SD	CPI Training	T. Gregg	\$475.00 Initial Training \$240.00 Refresher	7/1/19-6/30/20

			Training; \$25.00 Initial Books \$21.00 Refresher Books	
Botkins LSD	CPI Refresher Training	J. Lenhart	Based on number of participants	7/1/19-6/30/20
Columbus City SD	Preschool Program	L. Berger	\$8,939.95 preschool \$549.76 PT cost	7/1/19-6/30/20
Fort Loramie LSD	CPI Refresher Training	J. Lenhart	Based on number of participants	7/1/19-6/30/20
Hardin County Board of DD	Speech Language Therapy	M. Lange	\$73.70 per hour	7/1/19-6/30/20
Hardin County Board of DD	CPI Initial training	TBD	\$500.00; \$25.00 Initial Books	3/13/2020
Hardin Northern LSD	Behavior Coach	J. Phillips	\$429.47 per day \$0.50 per mile	7/1/19-6/30/20
Indian Lake LSD	One-on-One Aide	W. Brown	\$6,885.00 Max of 540 hours	7/1/19-6/30/20
Kenton City SD	Human Capital Strategies Grant Services	D.Shellhaas G. Rogers B. Batty	\$34,866.00	7/1/19-6/30/20
Upper Scioto Valley LSD	Literacy Capacity Building Training & Coaching	McGraw-Hill (contractor)	\$32,500.00	7/1/19-6/30/20

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2020-026

Motion: Mr. Sailor moved to enter into Executive Session for the purpose of: (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

Seconded by: Mr. Campbell

ROLL CALL: All yes. Motion carried.

Entered Executive Session 6:58pm

Left Executive Session: 7:31pm

No action was taken.

Comments/Communication –

- Superintendent passed out his evaluation form to the Board. He reviewed the handout of what he does in a day. Mr. Campbell stated “fighting fires” takes a lot of time.
- Treasurer passed out his evaluation form. He noted that the form was from OASBO for treasurer evaluations. He noted the NEOLA evaluation form had tasks the Board would be unaware of.

Treasurer provided a handout of his professional development, networking, audits, budget management, and commitment. Treasurer identified six quantifiable goals provided their status.

- Mrs. Dyer thanked Mr. Howell and Mr. Thomas for evaluation forms and additional information.
- The Superintendent and Treasurer annual evaluations would occur in March.

Superintendent Discussion Items-

The Superintendent stated that springtime is the most difficult and stressful time.

The Superintendent has different plans for the Directors'. The Board discussed the evaluation process. Mr. Sailor stated he appreciated what Mr. Howell and Mr. Thomas do.

Mr. Campbell commented that evaluations are for growth.

Superintendent discussed the Boardmanship Professional Development. He thanked Mr. Ditmer and Mr. Campbell for being on the panel. Superintendent passed out the folder from the Boardmanship Professional Development. Mr. Campbell shared his thoughts of the training.

Superintendent stated the Strategic Plan update will be next month.

RESOLUTION NUMBER 2020-027

Mr. Sailor moved, seconded by Mr. Campbell to adjourn the meeting at 8:00pm

ROLL CALL: All yes. Motion approved.

Date

President

Treasurer