



**Minutes of the Regular Meeting
Of the Governing Board of the Midwest Regional E.S.C.
December 19, 2019, at Helmuth's Family Home
Rushsylvania, Ohio**

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by Ms. Janet Moore, President, on Thursday, December 19, 2019, at 6:30pm.

Members Present at Roll Call: Mr. Campbell, Mr. Ditmer, Mrs. Dyer, Ms. Moore, Mr. Mouser, Mr. Sailor, and Mr. Woolley.

Visitors: Mrs. Howell, Mrs. Sailor, and Mrs. Campbell.

RESOLUTION NUMBER 2019-084

Mr. Mouser moved, seconded by Mr. Woolley to approve the agenda.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-085

Mr. Ditmer moved, seconded by Mrs. Dyer to approve the minutes of the Regular Meeting on November 21, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Public Recognition and Hearing of the Public – None.

RESOLUTION NUMBER 2019-086

Mr. Sailor moved, seconded by Mr. Campbell to approve Items A through C as presented in the Report of the Treasurer, as follows:

Mr. Thomas stated that November's General Fund was in the red by \$22,407.50 due to not receiving Indian Lake LSD's monthly payment due to Thanksgiving holiday. He noted the high accounts receivable amount as a result. Overall, the General Fund was in the red by \$180,076.17 for the Fiscal Year 2020. Mr. Thomas stated the BWC annual payment was made. Discussion was held on the 21st Century Grant appeal dropped and the conversations with ODE. The FY2019 state audit started on December 4, 2019. Mr. Thomas will keep the Board informed of the audit progress. Mr. Thomas gave an update on the legal costs for FY2020 and how they compared to prior years. Mr. Thomas shared projects and fiscal tasks that would occur at the beginning of CY 2020. He noted that November and December were busy with the office move.

- A. Reviewed and accepted the Treasurer's Report
 - FINANC Report – November Activity
 - FINSUM Report – MTD & FYTD Activity
 - General Fund Revenue - November
 - Accounts Receivable Report as of 11/30/2019
 - 11/30/2019 Bank Reconciliation

MTD & FYTD Revenue vs. Expenses

Fiscal Year 2020 Budget vs. Actual as of 11/30/2019

Fiscal Year 2020 General Fund Revenues vs. Expenses

Fiscal Year 2020 General Fund Balance – Monthly

Check Register – November. Mr. Thomas noted the mileage and significant checks.

December Administration Meeting handout. Mr. Thomas reviewed the handout provided at the most recent A-Team meeting.

This quarter the MRESC received \$239.21 from American Express card rewards.

Mr. Sailor asked about the Adriel School money and when it would be moved. Mr. Thomas pointed it out on the financial report and stated it required Board approval for a transfer. Mr. Thomas had spoken with the attorney and Auditor of State regarding the transfer. No action taken.

B. Accepted the following donations:

Donor	Purpose	Donation Amount
Perry Pro Tech	Professional Development Sponsorship (Hardin County Waiver Day)	\$3,850.00
Shelby County Fraternal Order	Zimmerman Scholarship	\$500.00
Shelby County Sheriff Lenhart	Zimmerman Scholarship	\$500.00
Fort Loramie Education Association	Academia Scholarship	\$300.00
Lacal Equipment	Academia Scholarship	\$100.00
Buckeye Ford	Academia Scholarship	\$100.00

C. Approved the disposal of the following records based on the Board approved record retention schedule:

Logan County ESC records –

FY2003, FY2004, FY2010, FY2011, FY2012 Liability insurance coverage

FY2006, FY2007, FY2008, FY2009 GAAP Conversion

FY2011, FY2012, FY2013, FY2014 Receipts

FY2011 and FY2013 BALCHK/FINANC/REVSUM report

FY2000 – FY2010 Grant files

FY2008-FY2010 billing invoices

FY2008-FY2009 deposit slips

FY2008-FY2009 calendars

FY2009 vouchers

FY2008-FY2011 Bank statements

Mr. Thomas informed the Board that Keith Krieger, Bellefontaine CSD treasurer, was retiring at 12/31/2019. He will have over forty years as the treasurer at one district. Mr. Thomas wanted Mr. Krieger acknowledged.

ROLL CALL for Items A through C: All yes. Motion carried.

RESOLUTION NUMBER 2019-087

Mr. Woolley moved, seconded by Mrs. Dyer to approve Items A through D as presented in the Report of the Superintendent, Staff-Personnel, as follows:

A. Approved the following substitute teachers for 2019-20:

- Steven Brown
- Tessa Coulson
- Molly Harshabarger
- James Hill
- Jennifer Moore
- Hope Ruhenkamp
- Michael Schmidt

B. Approved the following Limited Teaching Contract:

Employee	Title	Amount	Term	Period
Snyder, Leanna	Intervention Specialist for SWD unit	\$25,546.00	One Year	8/1/19-7/31/20

Superintendent discussed the Intervention Specialist moved from SWD unit as a floater to Upper Scioto Valley. Superintendent stated it was working out well.

C. Approved the following *Amended* Limited Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Ackley, Tracey	One on Two Instructional Assistant	\$9,305.00	One Year	8/1/19-7/31/20
Scott, William	Raider Care Aide	\$8,150.00	One Year	8/1/19-7/31/20

D. Approved the following Supplemental Contracts:

Employee	Title	Amount	Period
Batty, Robert	Preparation and Delivery of Formative Assessment Training for Kenton CSD	\$51.43 per hr	8/1/19-7/31/20
Buehler, Heather	After-School Tutoring at Botkins	\$19.50 per hr	8/1/19-7/31/20
Long, Tiffany	After Hours Prof. Development	\$25.00 per hr	
Miller, Doris	Mary Rutan Virtual Health Clinic Work at Indian Lake	\$21.50 per hr	8/1/19-7/31/20
Rogers, Gina	Preparation and Delivery of Formative Assessment Training for Kenton CSD	\$53.57 per hr	8/1/19-7/31/20
Shellhaas, Dave	Preparation and Delivery of Formative Assessment Training for Kenton CSD	\$53.57 per hr	8/1/19-7/31/20
Shoemaker, Anita	After Hours Professional Development	\$25.00 per hr	8/1/19-7/31/20
Smith, Micah	After Hours Professional Development	\$25.00 per hr	8/1/19-7/31/20

Superintendent pointed out the supplementals to the curriculum team, which would be paid by a grant that Kenton CSD was receiving.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-088

Mrs. Dyer moved, seconded by Mr. Mouser approved Items A through F as presented in the Report of the Superintendent, Business Affairs, as follows:

A. Appointed Eric Ditmer and Randy Sailor as the Midwest Regional Educational Service Center representatives to the Upper Valley Career Center Governing Board effective 1/1/2020.

B. Approved the Purchased Service Independent Contractor Agreements:

Contractor	Service	Contract Amt	Term
Sandy Adams	Grant Writer	\$1,250.00 per grant up to four grants. \$1,500.00 per awarded grant	12/10/19-6/30/20
Melanie Lehman	VLA Tutor	\$20.00 per hour	12/1/19-6/30/20
Helen Ward	Opportunity School Knocks Camp Coordinator	\$1,500.00	12/1/19-6/1/20

C. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Bellefontaine CSD	Grant writing for FY21 21 st Century Grant	S. Truster	\$1,518.26	7/1/19-6/30/20
Botkins LSD	After School Tutoring	H. Buehler	\$24.23 per hr.	7/1/19-6/30/20
Hardin Community School	After Hours Professional Development	M. Smith T. Long A. Shoemaker	\$1,865.95	7/1/19-6/30/20
Indian Lake LSD	One-on-one Aide	D. Henderson	\$9,354.64	7/1/19-6/30/20
Riverside LSD	One-on-one Aide	D. Henderson	\$9,354.64	7/1/19-6/30/20

D. Approved the following Amended Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Benjamin Logan LSD	Instructional Assistant/Raider Care Aide (amended due to L. Oakes going to SWD unit)	W. Scott	\$11,338.12	7/1/19-6/30/20
Indian Lake LSD	One-on-one Aide	T. Ackley	\$11,971.74	7/1/19-6/30/20

	(amended due to change in aide from D. Elliott)			
--	---	--	--	--

- E. Approved the summer and fall Hardin County Business Advisory Collaborative minutes.
- F. Approved calendar year 2020 Ohio School Boards Association membership in the amount of \$3,066. This is an increase of \$94.00 from 2019 cost.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-089

Mr. Sailor moved, seconded by Mr. Ditmer to appoint the President Pro-Tem for the January 9, 2020 Reorganizational Meeting.

Appointed Ms. Moore as President Pro-Tem for the January 9, 2020, Reorganizational Meeting to be held at 6:00 pm at the Sidney MRESC office.

ROLL CALL: All yes. Ms. Moore abstained. Motion carried.

Comments and Communication:

The 1/9/2020 Board meeting is important in order to appoint Board Members. Meeting starts at 6pm.

- Mrs. Dyer and Mr. Ditmer were elected for 1/1/2020.
- Mrs. Dyer stated she would be unable to attend the 1/9/2020 Board meeting.
- It was determined that sufficient quorum would exist for two board appointments in January.

Superintendent Discussion Items:

- Superintendent discussed the MRESC Logan County office move and relocation to the Discovery Center in Bellefontaine. He explained that costs for on-line access will be greater than expected.
- Superintendent stated he would go over the Strategic Plan at the next Board meeting.
- Mr. Sailor asked the treasurer and superintendent to let them know of the regular monthly items coming up that the Board would need to be aware of. Mr. Thomas stated he would email that list to the Board. Ms. Moore noted she had the list in her folder.
- Mr. Sailor asked about the superintendent’s contract. Mr. Howell asked about an extension. Superintendent shared appreciation of his position and likes his job. Mr. Campbell asked about when treasurer’s contract was up. Mr. Thomas stated that the Board had approved a five-year contract in April ahead of his current contract expiring 7/31/2020.

RESOLUTION NUMBER 2019-090

Mr. Sailor moved, seconded by Mr. Campbell to adjourn the meeting at 7:38pm.

ROLL CALL: All yes. Motion approved.

Date

President

Treasurer