



**Minutes of the Regular Meeting  
Of the Governing Board of the Midwest Regional E.S.C.  
October 17, 2019, at Midwest Regional ESC  
Sidney, Ohio**

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by Mr. Randy Sailor, Vice President, on Thursday, October 17, 2019, at 6:50pm.

Members Present at Roll Call: Mr. Campbell, Mrs. Dyer, Mr. Mouser, Mr. Sailor, and Mr. Woolley.

Not Present at Roll Call: Mr. Ditmer and Ms. Moore.

**RESOLUTION NUMBER 2019-071**

Mr. Campbell moved, seconded by Mr. Woolley to approve the agenda.

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-072**

Mr. Mouser moved, seconded by Mrs. Dyer to approve the minutes of the Regular Meeting on September 26, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Public Recognition – Superintendent Howell introduced Gina Rogers, Bob Batty, Dave Shellhaas, MRESC Curriculum Directors and Shawn McElroy, Executive Director.

- Each of the curriculum directors shared their background.
- The team has performed three district curriculum audits. Botkins LSD’s audit is complete.
- Gina discussed instructional coaching face to face and video.
- Shawn showed a video about the Best Foot Forward Project.
- Gina and Shawn discussed SIBME, which has 62 active accounts. Mr. Campbell thought using this was valuable.
- Dave discussed job alike opportunities with positive feedback.
- Bob discussed customized onsite PD. Seven districts have utilized this.
- Shawn shared information from the Hardin County Waiver Day and provided packet. He complimented Kim Leach, Administrative Assistant for all her help.
- Dave gave credit to Shawn and the time that he put into Waiver Day. Dave also discussed data analysis.
- Mrs. Dyer complimented Gina’s work at Upper Scioto Valley LSD. Superintendent pointed out the Board’s risk for the curriculum team paid off.
- Superintendent Howell complimented Shawn’s work for Waiver Day.
- Mr. Mouser stated the Ridgemont’s Superintendent thought the Waiver Day was fantastic.

**RESOLUTION NUMBER 2019-073**

Mr. Woolley moved, seconded by Mr. Campbell to approve Items A through F as presented in the Report of the Treasurer, as follows:

Mr. Thomas stated September was a good month and made up for the loss in August. The ESC is still working on the ODE appeal in regard to the FY2019 21<sup>st</sup> Century Grant awards. Karen Sorreles and Treasurer submitted a Logan County United Way grant for youth development. Sybil Truster and Treasurer submitted a College Credit Plus Grant. Sybil Truster and Treasurer submitted an ODE special education grant. Sandy Adams, contractor, and Treasurer have been working on the Striving Readers Grant fall compliance survey. The state-wide operational audit report of ESCs should be released in March of 2020. Treasurer discussed Student Wellness funds, ESCs do not receive these.

- A. Reviewed and accepted the Treasurer’s Report
  - FINANC Report – September Activity
  - FINSUM Report – MTD & FYTD Activity
  - General Fund Revenue – September. Treasurer noted in the three-year comparison that the revenue indicates that the ESC’s book of business has increased as the Superintendent has stated.
  - Accounts Receivable Report as of 9/30/2019
  - 9/30/2019 Bank Reconciliation
  - MTD & FYTD Revenue vs. Expenses
  - Fiscal Year 2020 Budget vs. Actual as of 9/30/2019. Mrs. Dyer noted that she liked the new percentages by revenue and expenditures.
  - Fiscal Year 2020 General Fund Revenues vs. Expenses
  - Fiscal Year 2020 General Fund Balance – Monthly
  - Check Register – September
  - Tuition Reimbursement Report. Treasurer noted that all of the employees who have received tuition reimbursement since 2016 are still with the ESC. He reviewed the forms with the Board.

- B. Accepted the following donations:

Donor	Purpose	Amount/Donation
Knights of Columbus	SWD unit supplies	\$148.00
Quest Credit Union	Boo on the Boardwalk	\$75.00
Anonymous	Zimmerman Scholarship	\$250.00
Jeremy Hankins	Choices Program lunch	\$200.00

- C. Approved the transfer of the unclaimed monies (Fund 022-9000) from five years ago to the General Fund 001 in the amount of \$2,889.29. This is per Ohio Rev. Code Section 9.39.
- D. Approved the Fiscal Year 2020 first quarter investment report. Treasurer predicts FY2020 interest to be similar to FY2019.
- E. Approved the Calendar Year 2020 health insurance rate of 0% based on the Logan County Insurance Consortium. Treasurer discussed the health insurance increases for the EPC and Shelby County insurance consortium, which were all double digits. Treasurer stated this was two years in row that the Logan County insurance consortium was zero. He sent an email out to staff about this.

- F. Approved the disposal of records: Logan County ESC January of 2008 – December of 2008 Huntington Bank deposit slips and attached receipt documentation, per the approved record retention schedule.

ROLL CALL for Items A through F: All yes. Motion carried.

**RESOLUTION NUMBER 2019-074**

Mr. Mouser moved, seconded by Mrs. Dyer to approve Items A through G as presented in the Report of the Superintendent, Staff-Personnel, as follows:

- A. Approved paying Tiffany Long, Substitute Learning Coordinator (Hardin Community School), \$125.00 per day for the 2019-20 school year.
- B. Approved the resignation of Jessica Barker, One on Two Educational Assistant, at Indian Lake Elementary.
- C. Approved the following substitute teachers for 2019-20:  
Conrad, Rochelle  
Jackson, Hillary  
Kelly-Martini, Colleen  
Kopf, Sharyn  
Lopez, James  
Walls, Timothy  
Walsh Joylynn
- D. Approved the following substitute aide for 2019-20:  
Walsh, Joylynn
- E. Approved the following substitute nurse for 2019-20:  
King, Anita

Mr. Campbell asked Mrs. Dyer about her subbing at Upper Scioto Valley LSD. Mrs. Dyer responded that Upper Scioto Valley LSD pays her, and it is not through the ESC.

- F. Approved amended supplemental contract for Sarah Nycz, Occupational Therapist from Whittier Preschool to Ada EVSD and Hardin Northern LSD. No change in hours or hourly rate.
- G. Approved the leave request from Tonya Fahnestock, SWD Educational Assistant. Her last day of FMLA is 11/6/2019. She is requesting an unpaid leave of absence to take care of her ill mother, until her first 2020-21 contract date (August of 2020).

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-075**

Mr. Campbell moved, seconded by Mr. Woolley approved Items A through G as presented in the Report of the Superintendent, Business Affairs, as follows:

A. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Bellefontaine City SD	Behavior Coach	J. Phillips	\$429.47 per day	7/1/19-6/30/20
Hardin Community School	Substitute Learning Coordinator	T. Long	\$155.50 per day	7/1/19-6/30/20
Logan County Board of DD	Temporary COTA for Discovery Center	E. Johnson	\$20.45 per hour	December of 2019-March of 2020 (360 hours)
Miami Valley CTC	Professional Development	R. Batty	\$1,000.00	7/1/19-6/30/20

B. Approved the NEOLA Policy updates. Superintendent reviewed each policy with the Board.

C. Approved an agreement with Rehabilitative Services, Inc. for speech therapy services. This service will be provided at Hardin Houston LSD for two days a week October 7, 2019 through December 17, 2019 and then on an "as-needed" basis. Rate is \$65.50 per hour plus mileage.

D. Approved the July Logan County Business Advisory Collaborative report.

E. Approve the August Logan County Business Advisory Collaborative report.

F. Approved the Northern Lights Preschool fundraiser for a parent art project.

G. Approved the Purchased Service Independent Contractor Agreement:

Contractor	Service	Contract Amt	Term
Ellie Johnson	Temporary COTA for Discovery Center	\$19.47 per hour	December of 2019-March of 2020 (360 hours)

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-076**

Enter Executive Session

Motion: Mrs. Dyer moves to enter into Executive Session for the purpose of: (1) the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals, or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing; (2) to consider the purchase of property or the sale of property

Seconded by: Mr. Mouser

ROLL CALL: All yes. Motion carried.

Entered Executive Session: 8:07pm

Left Executive Session: 8:40pm

No action taken.

Comments and Communication:

- December meeting/dinner at Helmuth's – spouses will be invited. Treasurer asked about their menu choice. Board said the same as prior year.

Superintendent Discussion Items:

- Superintendent is still working on Strategic Plan. Curriculum Team and Behavioral Specialist are results of the Strategic Plan.
- On October 29<sup>th</sup>, ADAMHAS coming together for mental health discussions.

**RESOLUTION NUMBER 2019-077**

Mr. Mouser moved, seconded by Mr. Woolley to adjourn the meeting at 8:42pm.

ROLL CALL: All yes. Motion approved.

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Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer