



**Minutes of the Regular Meeting  
Of the Governing Board of the Midwest Regional E.S.C.**

**September 26, 2019, at Ada EVSD**

**Ada, Ohio**

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by Mr. Randy Sailor, Vice President, on Thursday, September 26, 2019, at 6:30pm.

Members Present at Roll Call: Mr. Campbell, Mrs. Dyer, Mr. Mouser, and Mr. Sailor.

Not Present at Roll Call: Mr. Ditmer, Ms. Moore, and Mr. Woolley

**RESOLUTION NUMBER 2019-064**

Mr. Mouser moved, seconded by Mrs. Dyer to approve the agenda.

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-065**

Mr. Campbell moved, seconded by Mrs. Dyer to approve the minutes of the Regular Meeting on August 22, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Ms. Moore, President, entered the meeting and resided over the meeting.

Public Recognition – Superintendent Howell introduced Meri Skilliter, Ada EVSD Superintendent.

- Mrs. Skilliter introduced Robin VanBuskirk, Ben Thaxton, and Dan Lee.
- They each discussed services they have received and praised the ESC Curriculum/Gifted staff.
- Mrs. Skilliter noted that the ESC is service oriented, praised Scott Howell's work, and ESC employees are integrated in Ada's culture.
- Scott Howell thanked them for the compliments. Mr. Thaxton and Mr. Lee left the meeting.
- Mrs. Skilliter provided the Board, Scott Howell, and Keith Thomas a tour of building.
- Board thanked them for the presentation.
- Mrs. Skilliter remained for the Board meeting. Mrs. VanBuskirk left the meeting.

**RESOLUTION NUMBER 2019-066**

Mr. Sailor moved, seconded by Mr. Mouser to approve Items A through E as presented in the Report of the Treasurer, as follows:

- A. Reviewed and accepted the Treasurer's Report
  - FINANC Report – August Activity
  - FINSUM Report – MTD & FYTD Activity
  - General Fund Revenue - August
  - Accounts Receivable Report as of 8/31/2019Mr. Campbell asked whether Botkins and Fort Loramie had paid.

8/31/2019 Bank Reconciliation

MTD & FYTD Revenue vs. Expenses

Fiscal Year 2020 General Fund Revenues vs. Expenses

Fiscal Year 2020 General Fund Balance – Monthly

Check Register – August Treasurer noted the difference in the two payrolls as the JDC summer school was paid.

Treasurer reported that the General Fund August expenditures exceeded the revenue by \$209,912, which was down from July. He stated that an ODE appeal in regards to the 21<sup>st</sup> Century Grants was submitted. The number of ESC employees have risen from 170 to 180. The High Performing ESC application was submitted. Treasurer reported the use of credit card payments have significantly increased due to preschool payments. Sybil and the Treasurer have been working on a new College Credit Plus Grant, which includes 38 teachers from 14 entities including the ESC and Ohio Hi-Point. Mrs. Dyer asked how much would each teacher receive. Mr. Thomas stated they could be reimbursed up to \$7,000 each in the grant application. The first treasurers' meeting in Sidney had treasurers from Graham, Versailles, Mechanicsburg, and Franklin Monroe. The technology expenditures for FY15 through current were presented and reviewed. The annual Academia and Hathaway scholarship checks were issued.

B. Accepted the following donations:

| <b>Donor</b>                         | <b>Purpose</b>                   | <b>Amount/Donation</b> |
|--------------------------------------|----------------------------------|------------------------|
| Sidney Electric                      | Student Leadership Conference    | \$500.00               |
| Shelby County United Way Power Award | Patti Schmiesing's Room Overhead | \$1,550.00             |
| Logan County Chamber of Commerce     | Student Leadership Conference    | \$750.00               |
| Emerson Climate Technologies         | Student Leadership Conference    | \$2,000.00             |
| Honda                                | Youth Leadership                 | \$1,000.00             |
| Liberty National Bank                | Youth Leadership                 | \$100.00               |
| Preferred Benefits                   | New Hire Luncheon                | \$250.00               |
| Fiducius                             | New Hire Luncheon                | \$250.00               |
| American Fidelity                    | New Hire Luncheon                | \$250.00               |

Treasurer noted that the cost of the all-staff breakfast and lunch was \$1,341.63, but with the above \$750.00 in donations, the actual ESC cost was \$591.63.

- C. Approved the disposal of records: July 2007-June 2008 AP check copies and invoices per the approved record retention schedule.
- D. Approved the petty cash fund at \$75.00 at Sidney office and \$100.00 at Bellefontaine office. Maximum amount of any one single expenditure is \$50.00. The treasurer is the designated custodian of the petty cash fund and authorizes the use of the fund.
- E. Approved the transfer of the unclaimed monies (Fund 022-9000) from five years ago to the General Fund 001 in the amount of \$871.51. This is per Ohio Rev. Code Section 9.39.

ROLL CALL for Items A through E: All yes. Motion carried.

**RESOLUTION NUMBER 2019-067**

Mrs. Dyer moved, seconded by Mr. Campbell to approve Items A through K as presented in the Report of the Superintendent, Staff-Personnel, as follows:

- A. Accepted the resignation of Jamie Dunaway, SWD Instructional Assistant.
- B. Approved the 2019-20 Hardin Community School Learning Coordinator salary schedule as presented.
- C. Approved paying Micah Smith, Learning Coordinator (Hardin Community School) at \$125.00 per day for the 2019-20 school year.
- D. Approved Jamie Dunaway, SWD aide, as a sub bus aide at step 0. Superintendent explained that Dunaway had been a substitute bus aide at the beginning of the school prior to resigning.
- E. Approved the reduction in force of Sherri Doll, One-on-One Aide, Hardin Northern. Mr. Howell stated the aide’s student left. Doll will be applying to be a substitute.

F. Approved the following Limited Teacher’s Contracts:

| Employee          | Title   | Amount           | Term     | Period         |
|-------------------|---|------------------|----------|----------------|
| Bragg, Dan        | Floating Substitute Teacher                                 | \$116.63 per day | One Year | 8/1/19-7/31/20 |
| Brunner, Deborah  | Calvary Christian School Intervention Specialist            | \$12.84 per hr   | One Year | 8/1/19-7/31/20 |
| Manley, Alexandra | Early Childhood Educator                                    | \$30,866.00      | One Year | 8/1/19-7/31/20 |
| Mikesell, Allyson | Whittier Pre-School Early Childhood Intervention Specialist | \$32,774.00      | One Year | 8/1/19-7/31/20 |
| Ramge, Emily      | Vision Teacher  | \$58,748.00      | One Year | 8/1/19-7/31/20 |
| Shoemaker, Anita  | Hardin Community School Learning Coordinator                | \$36,649.00      | One Year | 8/1/19-7/31/20 |

G. Approved the following **Amended** Limited Non-Teaching Contracts:

| Employee         | Title                       | Amount      | Term     | Period         |
|------------------|-----------------------------|-------------|----------|----------------|
| Faulder, Heather | SWD Instructional Assistant | \$13,441.00 | One Year | 8/1/19-7/31/20 |

H. Approved the following Limited Non-Teaching Contracts:

| Employee             | Title                                       | Amount         | Term     | Period         |
|----------------------|---|----------------|----------|----------------|
| Barker, Jessica      | Instructional Assistant                     | \$13,561.00    | One Year | 8/1/19-7/31/20 |
| Bergman, Sarah       | One on One Instructional Assistant          | \$10.25 per hr | One Year | 8/1/19-7/31/20 |
| King, Senora         | One on One Instructional Assistant          | \$12.14 per hr | One Year | 8/1/19-7/31/20 |
| Scott, William Keith | VLA Lab Monitor                             | \$15.20 per hr | One Year | 8/1/19-7/31/20 |
| Spencer, Shasta      | Hardin Community School Cafeteria Asst      | \$20.00 per hr | One Year | 8/1/19-7/31/20 |
| Spencer, Shasta      | Hardin Community School Administrative Asst | \$13.00 per hr | One Year | 8/1/19-7/31/20 |
| Terhark, Kristen     | One on One Instructional Assistant          | \$10.25 per hr | One Year | 8/1/19-7/31/20 |

I. Approved the following Supplemental Contracts:

| Employee         | Title  | Amount         | Period         |
|------------------|--|----------------|----------------|
| Board, Lori      | Vision Work with Babies  | \$45.43 per hr | 8/1/19-7/31/20 |
| Carrig, Penny    | FY20 Preschool EMIS  | \$1,350.00     | 8/1/19-7/31/20 |
| Faulder, Heather | Substitute Bus Aide  | \$10.56 per hr | 8/1/19-7/31/20 |
| Hall, David      | FY20 Morning Supervision at Hardin-Houston LSD                     | \$500.00       | 8/1/19-7/31/20 |
| Henderson, Darla | Substitute Bus Aide  | \$13.07 per hr | 8/1/19-7/31/20 |
| Jackson, Molli   | FY20 RE Coordination and Mentoring for Whittier Preschool staff    | \$1,600.00     | 8/1/19-7/31/20 |
| Nycz, Sarah      | Temporary Occupational Therapy at Whittier Preschool at Sidney CSD | \$50.86 per hr | 8/1/19-7/31/20 |
| Nycz, Sarah      | Temporary Occupational Therapy at Discovery Center                 | \$50.86 per hr | 8/1/19-7/31/20 |
| Ramge, Emily     | Vision Work with Babies  | \$43.94 per hr | 8/1/19-7/31/20 |
| Scott, Lori      | Vision Work with Babies  | \$45.18 per hr | 8/1/19-7/31/20 |
| Shoemaker, Anita | FY20 Lead Learning Coordinator                                     | \$5,000.00     | 8/1/19-7/31/20 |
| Simindinger, Amy | FY20 Increase hours from 6 to 7.5 hours a day                      | \$8,314.00     | 8/1/19-7/31/20 |

- Mr. Campbell asked the Superintendent how it was possible for Molli Jackson to do Resident Educator with a full-time position? Mr. Howell stated it was for work in the evenings, but was open to suggestions.
- Superintendent Howell discussed at the Shelby County Superintendents' meeting the increase of daily hours for Amy Simindinger. They were supportive. There will be a summer supplemental on the agenda in the spring.

J. To approve the following substitute teachers for 2019-20:

Anthony, Michael  
Bragg, Dan  
Brown, Mike  
Burns, Dianne  
DeMange, Mason  
Diller, Sherry  
Fowler, Nick  
Frantz, Linda  
Fry, Terri  
Gordon, Jeffrey  
Gulick, Beth  
Harper, Arthur  
Hostetler, Virginia  
Kerrigan, Jane  
Knief, Silvina  
Lenhart, Amanda  
Lones, Katrisha  
Louden, Mike  
Lovell, Tammy  
Marston, Lareese  
McGuire-Simpson, Molly  
Moneymaker, Brigitte  
Moon, Carol  
Poling, Regina  
Ross, Daniel  
Settlage, Melinda  
Skidmore, Sarah  
Smith, Micah  
Spicer, Beth  
Stahley, Jacqueline  
Taylor-Lowry, Julie  
Vernon, Linda  
Walter, Steve  
Warren, Glenn

K. To approve the following substitute aides for 2019-20:

Brentlinger, Terry  
Brown, Mike  
Doll, Sheri  
Harpster, Emily  
Hostetler, Virginia  
Kreglow, Jennifer  
Louden, Mike  
Seeger, Helen  
Settlage, Melinda  
Volbrecht, Camala

Zircher, Marcella

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-068**

Mr. Mouser moved, seconded by Mr. Campbell approved Items A through K as presented in the Report of the Superintendent, Business Affairs, as follows:

A. Approved the following Service Agreements:

| Client                    | Service  | Provided by     | Estimated Amt   | Term           |
|---------------------------|--|-----------------|---|----------------|
| Bellefontaine CSD         | Juvenile Detention Center Educational Services through Title I-D Funding | D. Epps         | \$30,000.00   | 7/1/19-6/30/20 |
| Benjamin Logan LSD        | Educational Assistant  | J. Allford      | \$29,764.00   | 7/1/19-6/30/20 |
| Benjamin Logan LSD        | Educational Assistant  | Cedar Schneider | \$36,925.30   | 7/1/19-6/30/20 |
| Benjamin Logan LSD        | One-on-One Aide  | K. Yoder        | \$28,327.80   | 7/1/19-6/30/20 |
| Hardin Community School   | Administrative Assistant & Cafeteria Assistant                           | S. Spencer      | Admin Asst. \$16.45 per hr<br>Cafeteria Asst. \$25.31 per hr<br>Mileage \$0.50 per mile | 7/1/19-6/30/20 |
| Hardin Community School   | Substitute Learning Coordinator  | M. Smith        | \$155.50 per day<br>\$0.50 per mile   | 7/1/19-6/30/20 |
| Hardin Community School   | Learning Coordinator   | A. Shoemaker    | \$40,676.58<br>\$0.50 per mile  | 7/1/19-6/30/20 |
| Hardin Community School   | Lead Learning Coordinator Supplemental                                   | A. Shoemaker    | \$6,219.84  | 7/1/19-6/30/20 |
| Hardin County Board of DD | Physical Therapy   | W. Parker       | \$68.72 per hr<br>\$0.50 per mile<br>Not exceed: \$12,000                               | 7/1/19-6/30/20 |
| Hardin-Northern LSD       | One-on-One Aide  | K. Terhark      | \$12,243.00   | 7/1/19-6/30/20 |
| Indian Lake LSD           | One-on-One Aide  | J. Barker       | \$8,895.22  | 7/1/19-6/30/20 |
| Indian Lake LSD           | One-on-One Aide  | A. King         | \$15,596.72   | 7/1/19-6/30/20 |

|                           |  |                            |                                   |                |
|---------------------------|--|----------------------------|-----------------------------------|----------------|
| Indian Lake LSD           | Behavioral Coach                           | J. Phillips                | \$429.47 per day                  | 7/1/19-6/30/20 |
| Kenton City SD            | Innovation and Design Coach                | W. Goldsmith               | \$30,489.38                       | 7/1/19-6/30/20 |
| Logan County Board of DD  | Temporary Occupational Therapy             | S. Nycz                    | \$62.15 per hr<br>\$0.50 per mile | 7/1/19-6/30/20 |
| Marysville CSD            | Audiology Services                         | E. Thomas                  | \$80.00 per hr                    | 7/1/19-6/30/20 |
| Ridgemont LSD             | Resident Educator Professional Development | D. Shellhaas<br>S. McElroy | \$1,925.00                        | 7/1/19-6/30/20 |
| Riverside LSD             | One-on-One Aide                            | J. Barker                  | \$8,895.22                        | 7/1/19-6/30/20 |
| Russia LSD                | Behavioral Coach                           | J. Phillips                | \$429.47 per day                  | 7/1/19-6/30/20 |
| Shelby County Board of DD | Audiology Services                         | E. Thomas                  | \$69.00 per hr                    | 7/1/19-6/30/20 |
| Sidney City SD            | Early Childhood Intervention Specialist    | A. Mikesell                | \$47,740.16                       | 7/1/19-6/30/20 |
| Sidney City SD            | Temporary Occupational Therapy             | S. Nycz                    | \$62.15 per hr<br>\$0.50 per mile | 7/1/19-6/30/20 |
| Sidney City SD            | Temporary Occupational Therapy Assistant   | K. Valenti                 | \$47.75 per hr<br>\$0.50 per mile | 7/1/19-6/30/20 |
| West Liberty Salem LSD    | Middle School Career Day                   | K. Sorreles                | \$300.00                          | 10/25/2019     |

Superintendent Howell pointed out the service agreements with Hardin Community School.

B. Approved the following Amended Service Agreements:

| Client          | Service         | Provided by | Estimated Amt                       | Term           |
|-----------------|-----------------|-------------|-------------------------------------|----------------|
| Indian Lake LSD | One-on-One Aide | D. Elliott  | \$17,450.51                         | 7/1/19-6/30/20 |
| Kenton City SD  | Behavior Coach  | J. Phillips | \$458.09 per day<br>\$0.50 per mile | 7/1/19-6/30/20 |

C. Approved the Purchased Service Independent Contractor Agreements:

| Client         | Service                               | Contract Amt                    | Term               |
|----------------|---------------------------------------|---------------------------------|--------------------|
| Johnson, Greg  | FY19 Opportunity School Report        | \$1,000.00                      | Report             |
| Valenti, Kiley | OTA for Whittier School in Sidney CSD | \$45.00 per hr, 3 days per week | 9/30/2019-12/31/19 |

- D. Approved an agreement with Educational Service Center of Central Ohio for ESCCO Services for professional development at \$1,400.00 per day for three days. Superintendent Howell noted this was for our ESC SWD unit staff to learn extended standards.
- E. Approved the Shelby County BAC/Workforce Partnership summer meeting minutes as presented.
- F. Approved changes to Board Policy 6233 – Amenities for participants at meetings and/or other occasions. Superintendent and Treasurer reviewed the policy with the Board. Mrs. Dyer noted a change to the sentence.
- G. Approved, effective October 8, 2019, the background checks for Kenton CSD employees: \$35.00 for FBI, \$32.00 for BCI, and \$62.00 for both. These discounted rates are based on Kenton CSD providing the ESC space for the background checks.
- H. Approved the Hardin County BAC Plan for 2019-20.
- I. Approved the Logan County BAC Plan for 2019-20. Mr. Campbell noted a duplicate name.
- J. Approved the Shelby County BAC Plan for 2019-20.
- K. Approved the Victory Garden Preschool donut fundraiser. Treasurer noted this was not on the original agenda, but did not want to wait until October.

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-069**

Enter Executive Session

Motion: Mrs. Dyer moves to enter into Executive Session for the purpose of: (2) to consider the purchase of property or the sale of property;

Seconded by: Mr. Campbell

ROLL CALL: All yes. Motion carried.

Entered Executive Session: 7:53pm

Left Executive Session: 8:08pm

No action taken.

Comments and Communication:

- Set the January Organizational Board meeting for Thursday, January 9, 2020 at 6:00 p.m. at the MRESC, Sidney Office. Regular Board meeting will follow at 6:30 p.m.

Superintendent Discussion Item:

- STAR program. Superintendent passed STAR letter which will be handwritten from him.



**RESOLUTION NUMBER 2019-070**

Mr. Sailor moved, seconded by Mr. Mouser to adjourn the meeting at 8:13 p.m.

ROLL CALL: All yes. Motion approved.

\_\_\_\_\_  
Date

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer