



**Minutes of the Regular Meeting
Of the Governing Board of the Midwest Regional E.S.C.**

August 22, 2019, at Indian Lake LSD

Lewistown, Ohio

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by Ms. Moore, President, on Thursday, August 22, 2019, at 6:30pm.

Members Present at Roll Call: Mr. Campbell, Mr. Ditmer, Mrs. Dyer, Ms. Moore, Mr. Sailor, and Mr. Woolley.

Not Present at Roll Call: Mr. Mouser

RESOLUTION NUMBER 2019-058

Mr. Ditmer moved, seconded by Mrs. Dyer to approve the agenda.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-059

Mr. Sailor moved, seconded by Mr. Woolley to approve the minutes of the Regular Meeting on July 18, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Public Recognition – No one was present.

RESOLUTION NUMBER 2019-060

Mr. Mouser entered the meeting.

Mr. Campbell moved, seconded by Mr. Ditmer approved and accepted Items A through C as presented in the Report of the Treasurer, as follows:

Mr. Thomas stated that the ESC only received the Fiscal Year 2020 21st Century Grant for Indian Lake. Hardin-Houston's grant was a grant renewal. Mr. Thomas submitted the High Performing ESC application. The powerpoint presentation that Mr. Thomas did at the New Hire luncheon was provided to the Board. He noted that ESCs would be flat funded by the state for Fiscal Year 2020 and 2021.

- A. Reviewed and accepted the Treasurer's Report
 - FINANC Report – July Activity
 - FINSUM Report – MTD & FYTD Activity
 - General Fund Revenue - July
 - Accounts Receivable Report as of 7/31/2019
 - 7/31/2019 Bank Reconciliation
 - MTD & FYTD Revenue vs. Expenses
 - Fiscal Year 2020 General Fund Revenues vs. Expenses
 - Fiscal Year 2020 General Fund Balance – Monthly

Check Register – July
 New 21st Century Grants
 MRESC received \$254.55 from American Express card rewards.

B. Approved the MRESC Original Fiscal Year 2020 Budget. The budget was approved at the one digit object code for the General Fund and fund level for all other funds. Mr. Thomas provided a budget narrative. He stated that budgets are a planning tool. He discussed the term legal level of control and that budgets needed to cover encumbrances. Mr. Thomas discussed the revenue sources and that the budget is based on what is known and expected. He pointed out that FY2019 budget was off three percent from August to June 30th and what this percentage would equate to for FY2020. Finally, Mr. Thomas stated that the budget would be met if adhered to, which meant tough decisions during the year. Mr. Ditmer asked the Superintendent his thoughts on the statement. Superintendent stated that he and Treasurer have worked well with the budget and discuss items. Mr. Campbell said he expected the Superintendent to be visionary, but the Treasurer to rein in things, as needed.

C. Accepted the following donations:

Donor	Purpose	Amount/Donation
Shelby County United Way	FY20 Opportunity School G.C. – 1 st Quarter	\$4,500.00
Boardworks	Administrative Retreat sponsor	\$2,422.20
Best Door & Windows	Youth Leadership	\$200.00
Citizens Federal Bank	Youth Leadership	\$100.00
Indian Lake Moose Lodge	Youth Leadership	\$100.00
Netgain	Youth Leadership	\$250.00
Steve Austin’s Auto Group	Youth Leadership	\$100.00
Hope Abke	Opportunity School	\$50.59
Dianna Karas	Zimmerman Scholarship	\$50.00
Wilson Health	FY20 Guidance Counselor meetings	\$1,500.00

ROLL CALL for Items A through C: All yes. Motion carried.

RESOLUTION NUMBER 2019-061

Mr. Sailor moved, seconded by Mrs. Dyer to approve Items A through N as presented in the Report of the Superintendent, Staff-Personnel, as follows:

- A. Accepted the resignation of Morgan Kaser, Inclusion Educational Asst, at Indian Lake LSD.
- B. Accepted the resignation of Adriana Chaney, Intervention Specialist, Whittier Early Childhood Center, Sidney CSD.
- C. Accepted the resignation of Cheryl Lyons, VLA Lab Monitor, Bellefontaine City Schools.
- D. Accepted the resignation of Lisa Phlipot, One-on-One Instructional Assistant, Indian Lake LSD.

- E. Approved the 2019-2020 MRESC Van drivers:
 Burgbacher, Beth
 Hartman, Jennifer
 Superintendent discussed the potential purchase of a van. No action taken.

- F. Approved the following **Amended** Limited Teacher's Contracts:

Employee	Title	Amount	Term	Period
Davis, Hilary	Academic Advisor, Opportunity School (due to prior experience, step increase)	\$37,890.00	One Year	8/1/19-7/31/20
Hall, David	Intervention Specialist (due to MA to MA+15 column)	\$49,082.00	One Year	8/1/19-7/31/20

- G. Approved the following Limited Teacher's Contracts:

Employee	Title	Amount	Term	Period
Cavallini, Alyssia	SWD Intervention Specialist	\$35,332.00	One Year	8/1/19-7/31/20
Goldsmith, Wesley	Innovation and Design Coach	\$31.25 per hr, max of 800 hrs	One Year	8/1/19-7/31/20
Morris, Kristen	Early Childhood Intervention Specialist	\$34,533.00	One Year	8/1/19-7/31/20
Roe, Abbie	Intervention Specialist	\$31,975.00	One Year	8/1/19-7/31/20

- H. Approved the following **Amended** Limited Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Faulder, Heather	One-on-One Instructional Assistant for Riverside LSD (amended from bus aide)	\$10.55 per hr	One Year	8/1/19-7/31/20
Fleischmann, Carol	SWD Instructional Assistant (amended from one-on-one aide)	\$14,308.00	Two Years	8/1/19-7/31/21

- I. Approved the following Limited Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Doll, Sherri	One-on-One Aide for Hardin Northern LSD	\$10.25 per hour	One Year	8/1/19-7/31/20
Elliott, Dean	Instructional Assistant	\$14,036.00	One Year	8/1/19-7/31/20

Oakes, Lisa	Raider Care Aide	\$15,359.00	One Year	8/1/19-7/31/20
Rudasill, Nikia	Educational Assistant	\$11,867.00	One Year	8/1/19-7/31/20
Schulze, Lauren	Instructional Assistant	\$16,421.00	One Year	8/1/19-7/31/20

J. Approved the following Supplemental Contracts:

Employee	Title	Amount	Period
Evans, Melanie	Raider Care Aide Substitute	\$12.65 per hr	8/1/19-7/31/20
Featheringham, Teresa	Support work for FY20, 21 st Century Grant Consultants	\$1,300.00	8/1/19-7/31/20
Geuy, Jon	FY20 21 st Century Grant Coordination for Hardin-Houston LSD	\$40.00 per hr, max of 500 hours	8/1/19-7/31/20
Hannah, Tronia	Raider Care Aide Substitute	\$13.42 per hr	8/1/19-7/31/20
Schneider, Connie	Special Education Director Summer Work	\$8,402.00	8/1/19-7/31/20
Simindinger, Amy	FY20 IMPACT Program Coordinator	\$4,500.00	8/1/19-7/31/20
Truster, Sybil	FY20, 21 st Century Grant Coordination for Hardin-Houston LSD	\$44.65 per hr max of 223 hours	8/1/19-7/31/20
Wilkinson, Victoria	Summer Speech for Samaritan Partners of Hardin County	\$49.09 per hr, max of 10.5 hrs	7/5/19-7/25/19
Young, Roberta	Lego Robotics Coach for Botkins LSD	\$975.00	8/1/19-7/31/20

K. Approved the following substitute teachers for 2019-20:

Albers, Amy
Allison, Cari
Anthony, Mary
Arling, Nathan
Bergman, Sarah
Blindauer, Jodie
Booghier, Larry
Brandewie, Amanda
Brown, Raquel
Busch, Robert
Chaney, Roger
Christman, Karen
Daley, Mark
Eidson, Cynthia
Frierott, Anthony
Geise, Renee
Giannola, Frank
Godwin, Jody
Hall, Sandra
Harshbarger, April
Headley, Suzanne

Hefner, Tricia
Hembree, Sarah
Hess, Marsha
Joyce, James
Kasper, Emily
Kaufman, Jane
King, Whitney
Liette, Victoria
Mabelitini, Marcus
McGill, Amy
Monnin, Lisa
Mouser, Joan
Myers, Laura
Pusey, Claire
Pusey, Loren
Rapp, Dale
Roeth, Sharon
Rowe, Tami
Rudd, Carolyn
Schmerge, Karen
Shields, Abby
Sroufe, Emali
Stevens, Ryan
Terrill, Steven
Voorhies, Donna
Wilcox, Trish
Wilson, Randall
Woolley, Katherine

L. Approved the following substitute aides for 2019-20:

Beatty, Nancy
Daley, Mark
Decker, Angela
Dunn, Theresa
Eidson, Cynthia
Evans, Heather
Hefner, Tricia
Miller, Sheila
Myers, Laura
Pusey, Claire
Seeley, Kathleen
Sroufe, Emali
Tuttle, Michele

M. Approved Theresa Dunn as a substitute Speech Therapist for Discovery Center (Logan County Board of DD). The hourly rate will be \$25.00 per hour.

- N. Approved 2019-20 cell phone stipends for Bob Batty, Gina Rogers, and Dave Shellhaas, in the amount of \$400.00 each.
Discussed more accountability of cell phones.

ROLL CALL: Motion carried. Mr. Woolley abstained.

RESOLUTION NUMBER 2019-062

Mr. Mouser moved, seconded by Mr. Sailor approved Items A through H as presented in the Report of the Superintendent, Business Affairs, as follows:

- A. Approved the disposal of the following records in compliance with the Board approved Record Retention Schedule:
- Logan Co ESC Fiscal Year 2009 vouchers
 - Hardin Co ESC Fiscal Year 2008 through 2013 employee timesheets
 - Hardin Co ESC Grant files from 1/1/1988 through 12/31/2007
 - Hardin Co ESC Fiscal Year 2007 and 2008 vouchers
 - Hardin Co ESC Fiscal Year 1995 through 2001 preschool grant files
 - Midwest Regional ESC Fiscal Year 2015 through 2017 request for background check forms
- B. Approved the NKT Productions – Video Production Proposal.
Superintendent stated the videotaping would start on October 7, 2019, for around five minute video production. This is part of the ESC’s Strategic Plan. Discussed storylines of video. Paid for by Expanding Opportunities for All Children grant.
- C. Approved the 2019-2020 MRESC Preschool Handbook.
No changes in the tuition rates.
- D. Approved the following Amended Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Ada EVSD	One-on-One Aide (Amended due to not taking insurance)	K. Davis	\$9,250.26	7/1/19-6/30/20

- E. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Bellefontaine CSD	Part-time Intervention Specialist	D. Brunner	\$17,841.16	7/1/19-6/30/20
Benjamin Logan LSD	Raider Care Aide	L. Oakes	\$20,135.70	7/1/19-6/30/20
Botkins LSD	Lego Robotics Coach	R. Young	\$1,192.00	7/1/19-6/30/20
Botkins LSD	Instructional Aide	H. Buehler	\$41,304.20	7/1/19-6/30/20
Botkins LSD	One-on-One Aide	E. Maier	\$24,318.68	7/1/19-6/30/20
Botkins LSD	Part-Time Gifted Intervention Specialist	R. Young	\$26,474.52	7/1/19-6/30/20

Calvary Christian School	Part-time Intervention Specialist	D. Brunner	\$17,841.16	7/1/19-6/30/20
Fairlawn LSD	CPI Refresher Training	J. Lenhart	\$325.00; \$.50 per mile; \$20.00 per refresher book	8/16/19
Fort Loramie LSD	Instructional Assistant	L. Schulze	\$21,752.88	7/1/19-6/30/20
Fort Loramie LSD	Instructional Assistant	R. Hall	\$29,682.16	7/1/19-6/30/20
Fort Loramie LSD	Academic Classroom Assistant	K. Voisard	\$30,098.20	7/1/19-6/30/20
Fort Loramie LSD	Special Ed. Supervision/Gifted/Curriculum Services	J. Riethman	\$61,816.90	7/1/19-6/30/20
Hardin Community School	IEP Work from Intervention Specialist	J. Hartman	\$54.30 per hr	7/1/19-6/30/20
Hardin-Houston LSD	Gifted Intervention Specialist	H. Sherman	\$15,006.64	7/1/19-6/30/20
Hardin-Houston LSD	Special Ed. Supervision	J. Riethman	\$59,051.90	7/1/19-6/30/20
Hardin-Houston LSD	Technology Teacher	C. New	\$41,643.50	7/1/19-6/30/20
Hardin-Houston LSD	Intervention Specialist	D. Hall	\$75,626.60	7/1/19-6/30/20
Hardin-Houston LSD	One-on-one Aide	S. Bergman	\$12.72 per hour	7/1/19-6/30/20
Hardin Northern LSD	One-on-one Aide	S. Doll	\$12.72 per hour	7/1/19-6/30/20
Holy Angels School	Speech Therapy Services	B. Humphrey & SLP	\$64.35 per hr	7/1/19-6/30/20
Holy Angels School	Physical Therapy Services	J. Smith	\$61.32 per hr	7/1/19-6/30/20
Holy Angels School	Occupational Therapy Services	J. Holthaus	\$62.00 per hr	7/1/19-6/30/20
Logan County Board of DD	Substitute Speech Language Therapist	T. Dunn	\$30.49 per hr	7/1/19-6/30/20
Northeastern LSD	Audiology Services	E. Thomas	\$80.00 per hr	7/1/19-6/30/20
Russia LSD	Special Ed. Supervision & Curriculum Services	J. Riethman	\$15,150.11	7/1/19-6/30/20
Sidney City SD	Early Childhood Intervention Specialist	K. Morris	\$44,581.00	7/1/19-6/30/20

Superintendent asked Treasurer if he was done with this year's service agreements. Treasurer said they were on-going.

F. Approved the Purchased Service Independent Contractor Agreements:

Client	Service	Estimated Amt	Term
Adams, Sandy	Striving Readers Grant External Evaluator	\$5,000.00	8/15/2019-6/30/20

DeMotte, Jo	21 st Century Grant Coordinator at Indian Lake LSD	\$30.00 per hour, maximum of 1,000 hours	8/15/2019-6/30/20
Johnson, Greg	External Evaluator for FY20 21 st Century Grant	\$2,000.00	7/1/19-6/30/20
Johnson, Greg	External Evaluator for FY20 Indian Lake LSD Careers Grant	\$3,000.00	7/1/19-6/30/20
Johnson, Greg	External Evaluator for FY20 Expanding Opportunities for All Children Grant	\$10,000.00	7/1/19-6/30/20

- G. Approved physical examination Board policies #3160 and 4160 for NEOLA. Superintendent read the policy change. This change was at the request of Lori Berger, Director of Early Childhood Education. Superintendent noted there was one policy for classified and one for professional staff.
- H. Approved the Frontline Master Services Agreement of responsibilities and terms. No dollars are involved. This agreement is for Absence Management and put the discount in writing.

ROLL CALL: All yes. Motion carried.

Comments and Communication:

- Superintendent asked Mr. Sailor to discuss his information School Resource Officers. Mr. Sailor provided a handout to the Board
- Superintendent discussed the new state Wellness funds to the districts that may be used for this.
- Board acknowledged that the ESC does not receive funding for this. Mr. Campbell stated that if we would provide funding for one county, we would have to do it for all.

Superintendent Discussion Items:

- Administrative Retreat: 14 of 17 districts participated. 100 people in attendance. Mr. Tim Kight presented on the R-Factor.
- Opening Day went well. Mr. Campbell was in attendance and asked Superintendent to give a summary. Superintendent had a positive message. Superintendent presented slides from the presentation. Mr. Campbell praised presentation and it was positive. He stated it was important that the other Board members were aware.
- New Hire luncheon was new this year and addressed policies.
- Superintendent reported there were 88 students in the Students with Disabilities classrooms.

RESOLUTION NUMBER 2019-063

Mr. Sailor moved, seconded by Mr. Woolley to adjourn the meeting at 8:02 p.m.

ROLL CALL: All yes. Motion approved.

Date

President

Treasurer