



**Minutes of the Regular Meeting
Of the Governing Board of the Midwest Regional E.S.C.
June 27, 2019, at Upper Scioto Valley LSD**

McGuffey, Ohio

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by Ms. Moore, President, on Thursday, June 27, 2019, at 6:30pm.

Members Present at Roll Call: Mr. Campbell, Mrs. Dyer, Ms. Moore, Mr. Mouser, Mr. Sailor, and Mr. Woolley.

Not Present: Mr. Ditmer

RESOLUTION NUMBER 2019-045

Mr. Sailor moved, seconded by Mr. Campbell to approve the agenda.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-046

Mr. Mouser moved, seconded by Mrs. Dyer to approve the minutes of the Regular Meeting on May 16, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Public Recognition – None was present.

RESOLUTION NUMBER 2019-047

Mr. Campbell moved, seconded by Mr. Mouser approved and accepted Items A through E as presented in the Report of the Treasurer, as follows:

- A. Reviewed and accepted the Treasurer's Report
 - FINANC Report – May Activity
 - FINSUM Report – MTD & FYTD Activity
 - General Fund Revenue – May
 - Fiscal Year 2019 Budget vs. Actual Revenue/Expenditures
 - Accounts Receivable Report as of 5/31/2019
 - 5/31/2019 Bank Reconciliation
 - MTD & FYTD Revenue vs. Expenses
 - Fiscal Year 2019 General Fund Revenues vs. Expenses
 - Fiscal Year 2019 General Fund Balance – Monthly
 - Check Register - May

Treasurer noted that the General Fund was in the red for the month of May as expected. However, the General Fund was in the black for the fiscal year. Treasurer discussed the Shelby County cost meeting the upcoming cost meetings with the districts. All of the final FY2019 invoices were sent out. Treasurer passed out the names of those whose licenses expire 6/30/2019. He stated he had called, emailed, and

sent a letter to the employees to renew their license. He explained he could not pay them without a license and it was their responsibility to renew. Mr. Campbell said Mr. Thomas had done more than necessary to get them to renew their own license. Treasurer discussed that the monthly averages have increased which indicate the increase in services during the fiscal year. Superintendent stated he was concerned about the budget in August of 2018.

B. Accepted the following donations:

Donor	Purpose	Amount/Donation
Airstream	Student Leadership Summit	\$1,000.00
Superior Aluminum	Student Leadership Summit	\$250.00
Darlene Craver	Zimmerman Scholarship	\$500.00
Jennifer Bruns	Zimmerman Scholarship	\$25.00
Hope Abke	Opportunity School	\$69.92
Airstream	SWD Prom	\$500.00
Backdoor Executives	SWD Prom	\$75.00
Hardin County Community Foundation	Hardin Preschool unit supplies	\$500.00
Hardin County Community Foundation	Little River Preschool technology	\$500.00
American Fidelity	Administrative Retreat	\$2,500.00

C. Approved the advance from the General Fund 001 in the amount of \$992.26 to the Early Childhood Grant Fund 439-9019 to cover a negative grant fund balance. To approve the advance from the General Fund 001 in the amount of \$2,157.00 to the FY19 21st Century Grant Fund 599-9905 to cover a negative grant fund balance. When the funds are received in FY20, the advanced amount will return to the General Fund.

D. Approved the Final Fiscal Year 2019 Budget as presented. Treasurer reviewed the Budget and explained that the actual revenues exceed the budgeted. The budgeted expenditures must cover the actual expenditures plus the encumbrances. Ms. Moore asked how one develops the budget. Mr. Thomas gave some examples based on line items.

E. Approved the temporary appropriations for Fiscal Year 2020 based on 25% of the final Fiscal Year 2019 Budget amount.

ROLL CALL for Items A through E: All yes. Motion carried.

RESOLUTION NUMBER 2019-048

Mr. Woolley moved, seconded by Mrs. Dyer to approve Items A through R as presented in the Report of the Superintendent, Staff-Personnel, as follows:

A. Accepted the resignation of Amber McElroy, Preschool Intervention Specialist teacher at Liberty Village Preschool, effective at the end of 2018-2019 school year.

- B. Accepted the resignation of Sandra Ziebold, Floating Substitute Teacher, effective end of 2018-19 school year.
- C. Accepted the resignation of Brooke Henle-Smith, Instructional Assistant – LC, effective end of the 2018-19 school year.
- D. Approved the position title change of Don Epps from JDC Teacher to JDC Academic Advisor. There is no change in compensation, but due to OTES evaluations.
- E. Approved the 2019-20 Academic Classroom Assistant salary schedule.
- F. Approved the 2019-20 Whittier’s Preschool Speech Language Therapist salary schedule.
- G. Approved the 2019-20 Whittier’s Preschool Intervention Specialist salary schedule.
- H. Approved the 2019-20 Whittier’s Preschool Physical Therapist and Occupational salary schedule.
- I. Approved the 2019-20 movement from Instructional Assistant position to Academic Classroom Assistant position for Kristina Voisard at the district’s request. This would be at the same step.
- J. Approved the position of School Psychologist Case Manager on the 2019-20 teaching salary schedule and removal of the Psychologist Administrative Assistant position. Superintendent discussed a recent ODE memo that does not recognize the Psychologist Assistant position.
- K. Approved the following Limited Teacher’s Contracts:

Employee	Title	Amount	Term	Period
Haley Barhorst	Whittier Preschool Intervention Specialist	\$35,332.00	One year	8/1/19-7/31/20
Adriana Chaney	Whittier Preschool Intervention Specialist	\$33,254.00	One year	8/1/19-7/31/20
David Hall	Intervention Specialist for Hardin-Houston	\$48,282.00	One year	8/1/19-7/31/20
Lesley Hellman	Instructional Coach for Versailles EVSD	\$44.69 per hour	One year	8/1/19-7/31/20
Tiffany Hoersten	Whittier Preschool Speech Language Therapist	\$51,634.00	One year	8/1/19-7/31/20

- L. Approved the following Limited Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Karen Bash	Educational Assistant – RG	\$11,108.00	One year	8/1/19-7/31/20
Kim Leach	Administrative Assistant	\$17.60 per hour	Two years	8/1/19-7/31/21

Cheryl Lyons	VLA Lab Monitor	\$15.20 per hour	Two years	8/1/19-7/31/21
Brianna Hollon	Nurse Assistant	\$23,250.00	One year	8/1/19-7/31/20
Shannon McKinley	Study Hall Monitor	\$16,974.00	One year	8/1/19-7/31/20
Robert Stuck	In-School Suspension Monitor	\$20.00 per hour	One year	8/1/19-7/31/20
Sherri Ullom	Instructional Assistant - LCDD	\$16,238.00	Two years	8/1/19-7/31/21
Danielle Ward	Educational Assistant - RG	\$19,443.00	One year	8/1/19-7/31/20

M. Approved the following Limited **Amended** Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Kendra Calanchini	Instructional Assistant (one-on-one aide to instructional assistant)	\$18,396.00	Two years	8/1/18-7/31/20
Dixie Durkee	Shelby County LPDC Coordinator (based on hours moved to step 1)	\$15.17 per hour	One year	8/1/19-7/31/20
Doresa Elliott-Rosener	Discovery Center Aide (school calendar was reduced one day)	\$15,092.00	Two years	8/1/19-7/31/21

N. Approved the following Supplemental Contracts:

Employee	Title	Amount	Period
Lori Berger	SST6 Preschool Support	\$6,834.00	8/1/19-7/31/20
Lori Board	Summer Vision Service	\$44.87 per hour	2019 summer
Adriana Chaney	2019 Summer Whittier Preschool work	\$23.75 per hour	2019 summer
Tom Clark	Opportunity School Tutoring Coordination	\$16,300.00	8/1/19-7/31/20
Hilary Davis	MROLA Coordinator	\$15,000.00	8/1/19-7/31/20
Tiffany Hoersten	2019 Summer Whittier Preschool work	\$36.88 per hour	2019 Summer
Laurie Leach	Logan County Education Foundation Support	\$2,000.00	8/1/19-7/31/20
Heidi Luebke	Summer Speech at Fort Loramie LSD	\$40.89 per hour	2019 summer
Erin Maier	Botkins Summer School Tutor	\$19.50 per hour	2019 summer
Anna Martin	2019 Summer Whittier Preschool work	\$23.75 per hour	2019 summer

Maria Poeppelman	2019 Summer Whittier Preschool work	\$40.09 per hour	2019 summer
Lori Scott	Summer Vision Service – OSSB	\$44.62 per hour	2019 summer
Lori Scott	Ada EVSD Summer Vision Service	\$44.62 per hour	2019 summer
Karen Sorreles	Logan County Education Foundation Director	\$18,000.00	8/1/19-7/31/20
Brandon Unger	Summer Speech at Russia LSD	\$49.10 per hour	2019 summer
Molly Westerheide	2019 Summer Whittier Preschool work	\$46.23 per hour	2019 summer

O. Approved the following Administrative Contracts:

Employee	Title	Amount	Period
Julie Phillips	Behavioral Specialist	\$62,000.00	8/1/19-7/31/20
Dave Shellhaas	Curriculum Director	\$75,000.00	8/1/19-7/31/20

P. Approved the following substitute teachers for 2019-20:

Bridget Appelfeller
Jana Burns
Holly Layman Cannode
Deanna Clem
Cheryl Daniels
Preema D'souza
Louise Dunham
Debbie Engelhardt
Leann Good
Kim Hahn
Stacy Hamlin
Carol Hartley
Alicia Houchin (Jackson)
Terry Huffman
Deborah Keeran
John (Rick) Kennedy
Michael Kennedy
Victoria Kesler
Mary Lou Lange
Larry Lynch
Michael Morgan
Barbara Musgrave
Adrienne O'Connor
Keith Pease
Glenn Petty
Pat Redding
Terrena Robson

Marla Scannell
Tom Scheiderer
Jamie Schwierking
Robert Shoffstall
Betsy Shoffstall
Sharyl Sines
Kimberly Smith
Michael Stroud
Rebecca Taylor
Sherry Thomas
Cynthia Tremains
Mark Vaughn
Virginia Viveros
Karen Wisse
Rodney Yoder

- Q. Approved the following substitute aides for 2019-20:
Jana Burns
Holly Layman Cannode
Preema D'souza
Debbie Engelhardt
Sharon Ferguson
Michelle Inskeep
Victoria Kesler
Kimberly Payne
Sherry Poeppelman
Jennifer Ramsey
Marla Scannell
- R. Approved the following substitute nurse for 2019-20:
LeAnn Good
- S. Approved the voluntary transfer of Treva Friend from SWD unit Aide to One-on-One aide for 2019-2020.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-049

Mr. Campbell moved, seconded by Mrs. Dyer approved Items A through L, minus Item G, as presented in the Report of the Superintendent, Business Affairs, as follows:

- A. Approved the Shelby County Juvenile Court Liaison Fiscal Year 2020 Service Agreement for \$16,500.
- B. Approved the three-year Public School Works Contract for 7/1/2019-6/30/2022. This is for staff professional development to replace SafeSchools. Discussed SafeSchools compared to Public School Works.

- C. Approved the Madison-Champaign Educational Service Center Service Agreement for Professional Development (Julie Hartsel & Jacqueline Howley) in the amount of \$1,000. Several trainings will decrease our liability.
- D. Approved the Hardin County Business Advisory Council meeting minutes.
- E. Approved the Logan County Collaborative meeting minutes.
- F. Approved the Shelby County Workforce Partnership meeting minutes.
- G. Removed and voted on separately.
- H. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Auglaize Co ESC	Psychologist	A. Whited	\$43,666.70	7/1/19-6/30/20
Bellefontaine CSD	Occupational Therapy Supervisor	Madison Champaign ESC	\$39,915.00	7/1/19-6/30/20
Benjamin Logan LSD	Discovery Center Aide	D. Elliott-Rosener	\$5,242.15	7/1/19-6/30/20
Botkins LSD	Summer School Assistance	E. Maier	\$24.19 per hr	Summer 2019
Christian Academy	Occupational Therapy	J. Holthaus	\$62.00 per hr	7/1/19-6/30/20
Christian Academy	Physical Therapy	J. Smith	\$61.32 per hr	7/1/19-6/30/20
Hardin-Houston LSD	Instructional Assistant	K. Calanchini	\$29,555.08	7/1/19-6/30/20
Indian Lake LSD	Discovery Center Aide	D. Elliott-Rosener	\$7,863.23	7/1/19-6/30/20
Logan County Educational Foundation	Foundation Director	K. Sorreles	\$23,270.00	7/1/19-6/30/20
Kenton CSD	Career Readiness Advisor	C.Cross	\$70,426.00 plus benefits, mileage, fiscal fee	7/1/19-6/30/20
McComb LSD	Audiology	E.Thomas	\$80.00 per hr	7/1/19-6/30/20
Ridgemont LSD	Study Hall Monitor	S. McKinley	\$21,095.30	7/1/19-6/30/20
Ridgemont LSD	Educational Assistant	D.Ward	\$43,140.70	7/1/19-6/30/20
Risen Christ Lutheran School	Audiology	E.Thomas	\$80.00 per hr	7/1/19-6/30/20
Riverside LSD	Discovery Center Aide	D.Elliott-Rosener	\$5,242.15	7/1/19-6/30/20
Sidney City SD	Early Childhood Intervention Specialist	H. Barhorst	\$45,211.00	7/1/19-6/30/20
Sidney City SD	Summer Whittier Preschool work	T. Hoersten M. Poepelman K. Morris M. Westerheide C. Maurer A. Martin	\$2,599.53	2019 summer

		A. Chaney		
Van Buren LSD	Audiology	E.Thomas	\$80.00 per hr	7/1/19-6/30/20
Versailles EVSD	Gifted Support	E. Baer	\$8,017.24	7/1/19-6/30/20
Waynesfield-Goshen LSD	Audiology	E.Thomas	\$80.00 per hr	7/1/19-6/30/20
West Liberty Salem LSD	Discovery Center Aide	D.Elliott-Rosener	\$2,621.08	7/1/19-6/30/20

Mr. Thomas, Treasurer, stepped out of the Board meeting.

I. Approved the Purchased Service Independent Contractor Agreements:

Client	Service	Estimated Amt	Term
Sandy Adams	Curriculum for Hardin Northern	\$92.86 per hour	7/1/19-6/30/20
Gail Dafler	Guidance Counseling at Opportunity School	\$7,000.00	7/1/19-6/30/20
Dona Furrow	Workforce Partnership Coordinator	\$5,010.00	7/1/19-6/30/20
Erin Thomas	Audiology Services	\$65.00 per hour	7/1/19-6/30/20
Greg Ward	JOBS Consultant	\$50.00 per hour	7/1/19-6/30/20

J. Approved the Fiscal Year 2020 agreement with Pro-Stratus for technology support. The cost is \$3,500.00 per month. Superintendent discussed that the Treasurer was not happy with the vendor's performance. He discussed problems over the past few weeks. Superintendent noted this was a 12-month with 30 days notice to terminate if need be.

Mr. Thomas, Treasurer, returned to the Board meeting.

K. Approved the Sidney-Shelby YMCA rental agreement for the fall parent project. The cost is \$750 for the fall session.

L. Approved the 2019-20 vision impaired service agreements.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-050

Mrs. Dyer moved, seconded by Mr. Woolley, approved Item G with an additional resolution in the Report of the Superintendent, Business Affairs.

Some of the Board members shared concerns of the amount Dr. Knoff would receive in the grant. Superintendent stressed that one would not receive the grant without Project Achieve. The superintendent discussed the contract with Sybil Truster and legal counsel.

G. Approved the independent contractor agreement with Dr. Howie Knoff to write School Climate Transformation Grant CFDA No. 84.184G. This is a five-year grant for guidance counselors/social workers. The independent contractor's compensation would not exceed 23% of the annual grant award amount.

ROLL CALL: All yes. Motion carried.

Comments and Communication:

- Treasurer passed the Board roster around the table for any updates.
- Next month the meeting would be at Ridgemont. Treasurer would email the agenda the Saturday before, instead of Friday.

Superintendent Discussion Items:

- Superintendent showed a video of the SWD Prom at Botkins. He discussed the Prom.
- Kenton City School District were increasing services with the ESC.
- Kenton City School District was paying for Professional Development.
- Shelby County Cost meeting went very well. Superintendent complimented the Treasurer on the presentation and transparency.

RESOLUTION NUMBER 2019-051

Mr. Sailor moved, seconded by Mr. Woolley to adjourn the meeting at 7:57 p.m.

ROLL CALL: All yes. Motion approved.

Date

President

Treasurer