



**Minutes of the Regular Meeting  
Of the Governing Board of the Midwest Regional E.S.C.  
May 16, 2019, at Indian Lake LSD  
Lewistown, Ohio**

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by Ms. Moore, President, on Thursday, May 16, 2019, at 6:30pm.

Members Present at Roll Call: Mr. Campbell, Mr. Ditmer, Ms. Moore, and Mr. Mouser.

Not Present: Mrs. Dyer, Mr. Sailor, and Mr. Woolley

**RESOLUTION NUMBER 2019-039**

Mr. Mouser moved, seconded by Mr. Campbell to approve the agenda.

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-040**

Mr. Campbell moved, seconded by Mr. Ditmer to approve the minutes of the Regular Meeting on April 18, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Public Recognition – None was present. Superintendent stated that Connie Schneider and Jeanie Riethman were unable to attend this month.

**RESOLUTION NUMBER 2019-041**

Mr. Mouser moved, seconded by Mr. Campbell approved and accepted Items A through C as presented in the Report of the Treasurer, as follows:

Treasurer stated the General Fund was in the black for April. The ESC has been in the black for two of the past ten months. Accounts receivable was the lowest for the fiscal year. ESC held its first Prom and several donations were received as noted in Letter B. Treasurer informed the Board that the current state budget proposal has ESCs flat funded for FY2020 and FY2021. Treasurer reviewed legal costs.

All of the FY 2020 service intent checklists were received. Treasurer reviewed the FY 2020 service reductions and service increases with the Board. Treasurer noted that not all of the Behavioral Coach costs were covered, but the Board approved this as part of the Strategic Plan. Ten of the seventeen districts are taking curriculum services, but there will be an estimated \$69,753.19 loss for FY 2020. Superintendent noted that some of the costs, such as office equipment, were one-time cost. Treasurer pointed this out to consider for the FY 2020 budget.

Shelby County United Way awarded the ESC \$18,000 for Opportunity School guidance counseling for 2019-20. Treasurer reminded the Board that the state-wide ESC operational audit was still on-going. Treasurer attended the on-site ODE Striving Readers review on April 1<sup>st</sup> at Benjamin Logan LSD. The ESC

applied for the ODE Expanded Opportunities for All Children Grant for Opportunity School and Shelby County Jobs and Family Services grant for the Juvenile Court Liaison position.

- A. Reviewed and accepted the Treasurer’s Report
  - FINANC Report – April Activity
  - FINSUM Report – MTD & FYTD Activity
  - General Fund Revenue – April
  - Fiscal Year 2019 Budget vs. Actual Revenue/Expenditures
  - Accounts Receivable Report as of 4/30/2019
  - 4/30/2019 Bank Reconciliation
  - MTD & FYTD Revenue vs. Expenses
  - Fiscal Year 2019 General Fund Revenues vs. Expenses
  - Fiscal Year 2019 General Fund Balance – Monthly
  - Check Register - April

Mr. Campbell asked if the Opportunity School Fund would come out on the positive side. Treasurer said no, the Opportunity School would lose money in FY 2019 due to the lack of the 21<sup>st</sup> Century Grant. He stated a FY2021 21<sup>st</sup> Century Grant application was submitted to support the Opportunity School. Superintendent discussed their meeting with Congressman Jim Jordan. Treasurer noted that staffing would be higher in 2019-20 than the current school year. Treasurer discussed the revenue, expenditure, and fund balance trends of the fiscal year.

- B. Accepted the following donations:

Donor	Purpose	Amount/Donation
Anna Local Teachers Association	Academia Scholarship	\$300.00
Shawn McElroy	Zimmerman Scholarship	\$250.00
Sell, Hegeman, & Zimmerman	Zimmerman Scholarship	\$500.00
Karen Potts	Zimmerman Scholarship	\$300.00
Kiwanis of Sidney	Zimmerman Scholarship	\$1,000.00
Virginia Thompson	Zimmerman Scholarship	\$100.00
Shelby County United Way	Guidance Counseling for Opportunity Schools – 4 <sup>th</sup> Qtr.	\$4,500.00
Cargill	Opportunity School	\$2,500.00
Airstream	SWD Prom at Botkins	Gift baskets (\$200.00 value)
Auglaize Dental Associates	SWD Prom at Botkins	\$200.00
Block Insurance Agency	SWD Prom at Botkins	\$50.00
Botkins Local School District	SWD Prom at Botkins	Locale and decorations
Allenbaugh Insurance Agency	SWD Prom at Botkins	\$20.00
Dollar General in Kenton	SWD Prom at Botkins	Six bags of chips
Lacal Equipment	SWD Prom at Botkins	\$200.00
Koenig Equipment	SWD Prom at Botkins	\$50.00

Casey's General Store	SWD Prom at Botkins	Two dozen cookies
Pepsi	SWD Prom at Botkins	Two cases of water and two cases of pop
Tom Ahle	SWD Prom at Botkins	T-shirts for students
Cart Customs LLC/Ludwig Homes	SWD Prom at Botkins	Photo booth
Walmart	SWD Prom at Botkins	\$30.00 gift card
Collective Culture	Music & Arts Festival	\$25.00

- C. Approved the application for deposit of public funds and the Memorandum of Agreement for Deposit of Public Funds with Peoples Federal Savings and Loan Association of Sidney. The five-year term begins July 1, 2019 and ends June 30, 2024. Treasurer stated the only account held at this bank was the Hathaway Scholarship Fund.

ROLL CALL for Items A through D: All yes. Motion carried.

**RESOLUTION NUMBER 2019-042**

Mr. Ditmer moved, seconded by Mr. Mouser to approve Items A through S as presented in the Report of the Superintendent, Staff-Personnel, as follows:

Superintendent provided explanations on the reasons for the below resignations.

- A. Accepted the resignation of Mark Travis, General Education teacher at Russia Local Schools, effective at the end of 2018-2019 school year.
- B. Accepted the resignation of Stephanie Oaks, Educational Aide at the Discovery Center, effective at the end of 2018-2019 school year.
- C. Accepted the resignation of Danielle Francis, Intervention Specialist at Hardin-Houston Local Schools, effective at the end of 2018-2019 school year.
- D. Accepted the resignation of Christin Ferguson, Instructional Assistant at Logan County Board of DD, effective at the end of 2018-2019 school year.
- E. Accepted the resignation of Angela Messner, Instructional Assistant at Logan County Board of DD, effective at the end of 2018-2019 school year.
- F. Accepted the resignation of Leah Darlene Thornton, Instructional Assistant at Logan County Board of DD, effective at the end of 2018-2019 school year.
- G. Accepted the resignation of Phil Kocher, School Psychologist, effective at the end of 2018-2019 school year.
- H. Accepted the resignation of Chase Goss, One on One Assistant, effective at the end of 2018-2019 school year. Superintendent noted that Goss wanted to substitute.

- I. Accepted the voluntary reduction in force by Roberta Young, Gifted Intervention Specialist, for the 2019-20 school year. The new salary would be \$33,365 based on MA+15, step 9. Young would work 5.5 hours a day and a total of 164 contract days.
- J. Approved the contract non-renewal of Meggan Weaver, Gifted Intervention Specialist at Christian Academy. Superintendent stated this was not performance based, but that Christian Academy was spending their money elsewhere next school year.
- K. Approved 2019-20 administrative contracts as presented.
- L. Approval to add "Instructional Coach" position on the 2018-19 and 2019-20 teacher salary schedules due to employment of Lesley Hellman.
- M. Approved the 2019-20 EMIS Coordinator salary schedule as presented.
- N. Approved the following Limited Teacher's Contracts:

Employee	Title	Amount	Term	Period
Grener, Lindsey	Early Childhood Educator	\$27,382.00	2 years	8/1/19-7/31/21
Hellman, Lesley	Instructional Coach at Versailles	\$44.13 per hr/Max 98 hrs	1 year	8/1/18-7/31/19
Koverman, Kimberlee	Guidance Counselor at Lehman	\$58,723.00	2 years	8/1/19-7/31/21
Martin, Anna	Early Childhood Intervention Specialist	\$33,254.00	1 year	8/1/19-7/31/20
Poepelman, Maria	Speech Language Therapist at Whittier Preschool	\$51,634.00	1 year	8/1/19-7/31/20
Shappie, Angela	Intervention Specialist at Lehman	\$56,756.00	2 years	8/1/19-7/31/21
Snow, Tiffany	Early Childhood Educator	\$40,913.00	2 years	8/1/19-7/31/21
Watts, Andrea	Gifted Intervention Specialist at Riverside	\$46,843.00	1 year	8/1/19-7/31/20

- O. Approved the following **Amended** Limited Teaching Contracts:

Employee	Title	Amount	Term	Period
Stewart, Kathy	Psychologist Administrative Assistant	\$26.94 per hr/Max 650 hrs	2 years	8/1/19-7/31/21

- P. Approved the following Limited Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Elliott, Dean	One on One Assistant	\$10.12 per hr/Max 148 hrs	1 year	8/1/18-7/31/19

Elliott-Roesner, Doresa	Discover Center Aide	\$15,184.00	2 years	8/1/19-7/31/21
Henle-Smith, Brooke	Instructional Assistant LCDD	\$15,741.00	2 years	8/1/19-7/31/21
Schneider, Connie	Youth Development Liaison	\$20.80 per hr/Max 235 hrs	1 year	8/1/19-7/31/20
Ullom, Sherri	Instructional Assistant LCDD	\$16,338.00	2 years	8/1/19-7/31/21

Q. Approved the following Limited **Amended** Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Moots, Bridget	EMIS Coordinator	\$46,020.00	2 years	8/1/19-7/31/21

R. Approved the following Supplemental Contracts:

Employee	Title	Amount	Period
Batty, Robert	Summer Planning/Administrative Retreat preparation work	\$51.43 per hr Max 35 hrs	5/20/19-7/31/19
Castle, Sarah	FY19 Resident Educator Mentor, Year 1	\$500.00 each	8/1/18-7/31/19
Hartman, Jennifer	FY19 Resident Educator Mentor, Year 2	\$200.00 each	8/1/18-7/31/19
McElroy, Amber	FY19 Resident Educator Mentor, Year 1	\$500.00 each	8/1/18-7/31/19
Rogers, Gina	Summer Planning/Administrative Retreat preparation work	\$53.57 per hr Max 35 hrs	5/20/19-7/31/19
Tidwell, Meaghen	FY19 Resident Educator Mentor, Year 1	\$500.00 each	8/1/18-7/31/19

S. Approved the following Administrative Contract:

Employee	Title	Amount	Period
Batty, Robert	Curriculum Director	\$72,000.00	8/1/19-7/31/21
Rogers, Gina	Curriculum Director	\$75,000.00	8/1/19-7/31/21
Westerheide, Molly	Occupational Therapist	\$61,492.00	8/1/19-7/31/20

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-043**

Mr. Campbell moved, seconded by Mr. Ditmer approved Items A through K as presented in the Report of the Superintendent, Business Affairs, as follows:

A. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Ada Exempted Village SD	Professional Development: R-Factor	Contracted	\$3,937.50	June 2019
Anna LSD	Medicaid Coordination	To be determined	\$450.00	7/1/19-6/30/20

Bellefontaine CSD	Youth Development Liaison	K. Sorreles	\$11,697.70	7/1/19-6/30/20
Bellefontaine CSD	VLA Lab Monitor	C.Lyons	\$856.40	7/1/19-6/30/20
Bellefontaine CSD	Success Center Director	M. Jackson	\$72,686.80	7/1/19-6/30/20
Bellefontaine CSD	Absence Management	P. Carrig	\$11,180.60 coordination \$7,417.50 software	7/1/19-6/30/20
Big Brothers/Big Sisters of Shelby and Darke County	Opportunity School Tutoring Coordination	T. Clark	\$13,000.00	7/1/19-6/30/20
Fairlawn LSD	Medicaid Coordination	To be determined	\$450.00	7/1/19-6/30/20
Fort Loramie LSD	Summer Speech	H. Luebke	\$150.00 (3 hours)	7/1/19-6/30/20
Indian Lake LSD	One-On-One Aide	D. Elliott	\$1,762.60 140 hours	7/1/18-6/30/19
Kenton CSD	Resident Educator PD	D. Shellhaas	\$225 for RE Year 1-3; \$75 for RE Year 4	7/1/19-6/30/20
Kenton CSD	TEACCH PD	Outside contractor	\$20,000.00 maximum	7/1/19-6/30/20
Kenton CSD	Professional Development	Multiple staff	\$3,400.00	5/29/2019
Kenton CSD	CPI Refresher & CPI Initial Training	J. Lenhart	\$475.00 for initial \$325.00 for refresher	7/1/19-6/30/20
Kenton CSD	Student Monitor	D. Snyder	\$17.35 per hour	7/1/19-6/30/20
Kenton CSD	Behavior Coach	J. Phillips	\$32,066.50	7/1/19-6/30/20
Lehman Catholic HS	Intervention Specialist	A. Shappie	\$89,227.88	7/1/19-6/30/20
Lehman Catholic HS	Guidance Counselor	K. Koverman	\$91,627.03	7/1/19-6/30/20
Logan County Board of DD	Instructional Assistant	S. Ullom	\$37,277.60	7/1/19-6/30/20
Logan County Board of DD	Instructional Assistant	L. Elliott	\$31,231.10	7/1/19-6/30/20
Logan County Board of DD	Instructional Assistant	B. Henle-Smith	\$26,025.70	7/1/19-6/30/20
Russia LSD	Summer Speech	A. Unger	\$90.00 (1.5 hours)	7/1/19-6/30/20
Sidney City SD	Occupational Therapist	M. Westerheide	\$82,763.90	7/1/19-6/30/20
Sidney City SD	Speech & Language Pathologist	M. Poeppelman	\$70,741.40	7/1/19-6/30/20
Sidney City SD	Early Childhood Intervention Specialist	A. Martin	\$41,626.80	7/1/19-6/30/20

Sidney City SD	Speech & Language Pathologist	T. Hoersten	\$64,042.50	7/1/19-6/30/20
Sidney City SD	Early Childhood Intervention Specialist	A. Chaney	\$48,325.60	7/1/19-6/30/20
Sidney City SD	Juvenile Court Liaison	A. Simindinger	\$18,098.19	7/1/19-6/30/20
State Support Team 6	Preschool Consultation	L. Berger	\$18,051.90	7/1/19-6/30/20

B. Approved the Purchased Service Independent Contractor Agreements:

Client	Service	Estimated Amt	Term
Gregg, Tracy	CPI Refresher trainer	\$450.00	5/30/2019
Jones, David	Academia Consultant	\$800.00	7/1/19-6/30/20
Nufrio, Ronald	Academia Consultant	\$200.00	7/1/19-6/30/20
Schafer, Ola	Academia Consultant	\$400.00	7/1/19-6/30/20
Ward, Helen	Consultant and Professional Support for Guidance Counselors'	\$375.00 each meeting Total: \$1,500.00	7/1/19-6/30/20

C. Approved the Treasurer's bond at \$50,000.00 for one year starting August 1, 2019. Mr. Campbell asked about the bond amount. Treasurer explained how the bond worked.

D. Approved the Fiscal Year 2020 Program Service Agreements.

Anna LSD  
 Botkins LSD  
 Fairlawn LSD  
 Fort Loramie LSD  
 Hardin-Houston LSD  
 Jackson Center LSD  
 Russia LSD  
 Sidney City Schools  
 Bellefontaine City Schools  
 Benjamin Logan LSD  
 Indian Lake LSD  
 Ohio Hi-Point CTC  
 Riverside LSD  
 Ada Exempted Village Schools  
 Hardin Northern LSD  
 Kenton City School District  
 Ridgemont LSD  
 Upper Scioto Valley LSD

E. Approved the 2019-20 Shelby County United Way Partner Agency Agreement. This was due to the United Way's grant of \$18,000.

F. Approved the Hardin County Business Advisory Council minutes as presented.

- G. Approved the Logan County Collaborative minutes as presented.
- H. Approved the one-year lease agreement with WOCO for three additional offices.
- I. Approved the revision of Bylaw 0100 – Definitions – Update of terminology used to describe personal devices. Adds a definition for “Social Media”.
- J. Accepted Public Records administrative guidelines for this Section that was removed and moved to the Policy. The policy was updated in regards the Records Commission approvals based on feedback from Ohio Historical Society. Treasurer discussed the issues with NEOLA encountered with this Policy.
- K. Approved the 2019-20 liability insurance through the EPC.

ROLL CALL: All yes. Motion carried.

Mr. Ditmer shared that Tom Clark was inducted into the Sidney CSD Hall of Fame.  
Mr. Ditmer stated Cargill would be expanding in Sidney.

Superintendent Discussion Items:

The superintendent discussed the status of the service agreement for the provision of executive director services for Logan County Education Foundation. The superintendent explained that the LCEF board (on which the superintendent sits) at its April meeting, expressed their desire to have all fiscal / admin fees removed from the service agreement due to the foundation’s status as a non-profit organization operating solely for the benefit of the students and school districts of Logan County. The superintendent and treasurer presented both the fiscal and potential political ramifications of applying and/or removing the fiscal/administrative fees. The board discussed and debated the issue for some time with each board member sharing his or her thoughts on the matter. Ultimately, the board determined that the superintendent has the authority to make exceptions to policy when it is politically expedient to do so.

Superintendent stated that the Kenton CSD Superintendent would be unable to attend the planned June ESC Board meeting. The Board suggested confirming her attendance and looking for another June Board meeting venue.

**RESOLUTION NUMBER 2019-044**

Mr. Ditmer moved, seconded by Mr. Campbell to adjourn the meeting at 8:13 p.m.

ROLL CALL: All yes. Motion approved.

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Date

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President



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Treasurer