



**Minutes of the Regular Meeting  
Of the Governing Board of the Midwest Regional E.S.C.  
September 27, 2018 at Upper Scioto Valley  
McGuffey, Ohio**

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by President, Randy Sailor on Thursday, September 27, 2018, at 6:30pm.

Jamie Ross, Public Relations Coordinator, took pictures of the Board members for the ESC website.

Members Present at Roll Call: Mr. Campbell, Mr. Ditmer, Mrs. Dyer, Ms. Moore, Mr. Mouser, Mr. Sailor, and Mr. Woolley.

**RESOLUTION NUMBER 2018-067**

Mr. Ditmer moved, seconded by Mr. Campbell to approve the agenda.

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2018-068**

Ms. Moore moved, seconded by Mrs. Dyer to approve the minutes of the Regular Meeting on August 16, 2018 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Hearing of the Public – no one was present.

**RESOLUTION NUMBER 2018-069**

Mr. Woolley moved, seconded by Mr. Mouser approved and accepted Items A through D as presented in the Report of the Treasurer, as follows:

- A. Treasurer's Report:
  - FINANC Report – August Activity
  - FINSUM Report – MTD & FYTD Activity
  - General Fund Revenue – August
  - Fiscal Year 2019 Billing Cycle
  - Fiscal Year 2019 Budget vs. Actual Revenue/Expenditures
  - Accounts Receivable Report as of 8/31/2018
  - 8/31/2018 Bank Reconciliation
  - MTD & FYTD Revenue vs. Expenses
  - Check Register – August

Treasurer notified the Board the ESC was in the red by \$629,323 at 8/31/2018, this is the combination of July with \$407,107 and August with \$222,216 in the red. Treasurer reminded the Board that the ESC is budgeted to finish in the red by \$150,000. Job descriptions were updated and provided to staff at the All-staff meeting. All of the vision service contracts have been received back. SWD program costs were updated and the SWD student counts are lower than last spring. Marion CSD will be mailing a check as a

settlement of last year's vision services prior to cancellation. Mrs. Dyer asked if all of the districts would be on the same billing cycle in the future. Treasurer stated that some are uniform and some programs it makes sense to bill quarterly rather than monthly. Treasurer showed the Board how one can see that the bank reconciliation agrees to the book balances in the report.

B. Accepted the following donations:

Donor	Purpose	Amount
OTUS	Administrative Retreat	\$2,500.00
Shelby County Juvenile Judge	Juvenile Court Liaison position (1 of 2)	\$7,500.00
Chicago United Way – Hope Abke	Opportunity School	\$190.38

C. Approved the credit card service fee at 4.5% effective November 1, 2018 for preschool and background check payments. Rate is effective January 1, 2019 for professional development payments. The current service fee rate is 3.75%.

D. Approved the calendar year 2019 health, dental, vision, and life insurance rates. Treasurer's board exhibit showed each year's increase and cost since MRESC was established. Dental rates will not be available until late October. However, the Board approved the 70/30 employer/employee ratio for dental and vision. The Board pay 100% of life insurance. There was no change to health insurance costs.

ROLL CALL for Items A through D: All yes. Motion carried.

**RESOLUTION NUMBER 2018-070**

Mr. Campbell moved, seconded by Mr. Ditmer to approve Items A through G as presented in the Report of the Superintendent, Staff-Personnel, as follows:

A. Approved the substitute teachers and substitute aides as presented.

B. Approved the following Limited Teaching Contract:

Employee	Title	Amount	Term	Period
Lange, Mary Lou	Speech Language Therapist in SWD units	\$37.00 per hour	1 Year	8/1/18-7/31/19

C. Approved the following Limited Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Newcomb, Zachary	SWD Instructional Assistant	\$13,389.00	1 Year	8/1/18-7/31/19
Lyons, Cheryl	VLA Lab Monitor	\$15.00 per hr	1 Year	8/1/18-7/31/19
Dunaway, Jamie	Bus Aide Monitor for Indian Lake	\$10.12 per hr	1 Year	8/1/18-7/31/19
Ackley, Tracey	One on One Assistant for Indian Lake	\$10.12 per hr	1 Year	8/1/18-7/31/19

D. Approved the following Supplemental Contracts:

Employee	Title	Amount	Period
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Clark, Tom	Big Brothers/Big Sisters Community Connectors Grant Coordinator	\$25,000.00	8/1/18-7/31/19
Dearth, Nichole	2018-19 OT Caseload – going from 4.5 days a week to 5 days a week	\$5,016.00	8/1/18-7/31/19
Dysert, Beverly	Temporary VLA Lab Monitor	\$13.00 per hr Max 200 hrs	8/1/18-7/31/19
Hartman, Jennifer	2018-2019 Hardin Community School IEP Work	\$42.05 per hr As needed basis	8/1/18-7/31/19
Henle Smith, Brooke	Discovery Center Bus Attendance for Benjamin Logan LSD	\$12.38 per hr Max 154 hrs	8/1/18-7/31/19
Henle Smith, Brooke	2018-2019 Two Day Training	\$12.38 per hr Max 16 hrs	8/1/18-7/31/19
Oaks, Stephanie	Substitute Discovery Center Bus Attendance for Benjamin Logan LSD	\$11.24 per hr Max 100 hrs	8/1/18-7/31/19
Poepelman, Michelle	Substitute SWD Teacher for Fairlawn SWD unit	\$50.00 per day when needed	8/1/18-7/31/19
Riethman, Jeanie	Resident Educator Coordinator for Shelby County Board of DD	\$1,400.00	8/1/18-7/31/19
Riethman, Jeanie	Resident Educator mentor	\$500.00 for each Year 1 and 3 \$200.00 for each Year 2	8/1/18-7/31/19
Thornton, Leah	Discovery Center Bus Attendance for Benjamin Logan LSD	\$16.12 per hr Max 154 hrs	8/1/18-7/31/19
Truster, Sybil	FY19 21 <sup>st</sup> Century Grant Coordination for Hardin-Houston LSD	\$44.21 per hr Max 192 hrs	8/1/18-7/31/19
Ullom, Sherri	Substitute Discovery Center Bus Attendant for Benjamin Logan LSD	\$13.08 per hr Max 100 hrs	8/1/18-7/31/19
Young, Roberta	Lego Robotics Coach for Botkins LSD	\$975.00	8/1/18-7/31/19

Mr. Ditmer asked the Superintendent about the resident educator service provided to Shelby County Board of DD. He wondered if this was beginning of more services with this entity.

- E. Accepted the resignation of Deanna Robinson, SWD Educational Assistant, at Benjamin Logan LSD. Superintendent explained this resignation was for personal family reasons.
- F. Approved the 3413 Compensatory Time Bylaw & Policy as presented. This policy provides for 1.5 hours for every one hour of comp time. Mr. Campbell questioned why someone would need comp time. Treasurer gave some examples. Superintendent indicated that he is not a proponent of salaried employees earning compensatory time but is enforcing the board's policy. Mr. Ditmer asked about giving additional pay for those who have additional responsibilities.

Treasurer stated the problem was giving additional compensation after costs are given to the districts would upset the districts. The Board and Superintendent discussed Shawn McElroy's responsibilities and workload. Treasurer noted that Mr. McElroy had requested the Human Resources' responsibilities. Mr. Sailor supported Mr. McElroy to continue to provide Professional Development services. Comp time policy would be revisited in the future.

G. Approved the 4430 Leave of Absence Bylaw & Policy as presented.

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2018-071**

Ms. Moore moved, seconded by Mr. Mouser approved Items A through I as presented in the Report of the Superintendent, Business Affairs, as follows:

A. Approved the following Amended Service Agreement:

Client	Service	Provided by	Estimated Amt	Term
Holy Angels	Speech Therapy	B. Humphrey & C. Lombardo	\$65.15 per hr	7/1/2018-6/30/2019
Madison-Champaign ESC	Professional Development	S. Lohnes	\$4,000.00	11/5/2018-11/8/2018

B. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Benjamin Logan LSD	Discovery Center Bus Attendant	B. Henle-Smith & L. Thornton	\$2,369.12 for B. Henle-Smith \$3,084.92 for L. Thornton	7/1/2018-6/30/2019
Big Brothers/Big Sisters of Shelby & Darke County	Community Connections Grant start-up program director, external evaluator, supplies.	T. Clark G. Johnson	\$35,000.00	7/1/2018-6/30/2019
Calvary Christian School	Middle School Career Day & Career Expo Day	K. Sorreles	\$110.00 for MS Career Day \$295.00 for Career Expo Day	7/1/2018-6/30/2019
Celina City Schools	PD Modified Orton Gillingham Approach	S. Lohnes	\$5,200.00	7/1/2018-6/30/2019
Hardin Community School	IEP work	J. Hartman	\$52.35 per hour as needed	7/1/2018-6/30/2019
Indian Lake LSD	One on One Aide	T. Ackley	\$12,324.35	7/1/2018-6/30/2019
Indian Lake LSD	Bus Aide Monitor	J. Dunaway	\$10,383.57	7/1/2018-6/30/2019

Logan County Board of DD	Instructional Assistant – Training Days	B. Henle Smith	\$230.70	7/1/2018-6/30/2019
Riverside LSD	Part-time One on One Aide at Discovery Center	H. Evans	\$5,620.00	7/1/2018-6/30/2019
Sidney City Schools	Professional Development	R. Payne	\$5,250.00	7/1/2018-6/30/2019
Versailles EVSD	Limited Gifted Support	E. Baer	\$3,987.02	7/1/2018-6/30/2019

C. Approved the Purchased Service Independent Contractor Agreements:

Contractor	Service	Cost	Term
Adams, Sandy	Striving Readers Grant Consultant for Benjamin Logan LSD	\$50.00 per hour (max. of 100 hours)	10/10/2018-6/30/2019
Adams, Sandy	Striving Readers Grant Professional Development for Benjamin Logan	\$10,000.00	10/10/2018-6/30/2019
Johnson, Greg	External Evaluator for FY19 Community Connectors Grant	\$2,000.00	7/1/2018-6/30/2019

- D. Approved the Resolution to update the plan of the Ohio Hi-Point Joint Vocational School District Board of Education.
- E. Approved the following fundraising sales project for Northern Lights Preschool. Scentsy Candles – 25% back to classroom per subtotal.
- F. Approved the FY2019 Madison-Champaign Educational Service Center agreement for Occupational Therapy at Bellefontaine CSD and Interpreter Services at Sidney CSD.
- G. Approved the Hardin County, Logan County, and Shelby County Business Advisory Council Plans for submission to ODE.
- H. Approved FY2019 Preschool rental agreement with Upper Scioto Valley LSD in the amount of \$5,000.
- I. Approved FY2019 contract with Troy Speech Therapy, LLC (Courtney Lombardo) for speech language therapy services at Holy Angels School and Lehman Catholic School. The hourly rate of \$65.00 per hour.

ROLL CALL: All yes. Motion carried.

Superintendent Discussion Items:

- Superintendent discussing having an “all boards” banquet with professional development and opportunity to showcase the ESC to the district boards.

- Superintendent passed out the Strategic Planning Committee handout with “Common themes across questions and groups.”
- Mr. Ditmer noted the committee’s vision statement. Mr. Howell read it twice and said the final version would be presented to the Board for approval. Superintendent discussed the vision statement. Superintendent will ask Directors’ to develop a mission statement for each of their departments.
- Mr. Howell asked Mr. Ditmer and Mrs. Dyer their impressions of the strategic planning committee meeting. Their responses were positive.

**RESOLUTION NUMBER 2018-072**

Mr. Mouser moved, seconded by Mr. Sailor.

Approved the 2019 Organizational and regular board meeting to be held on Thursday January 10, 2019.

ROLL CALL: All yes. Motion approved.

**RESOLUTION NUMBER 2018-073**

Mr. Ditmer moved, seconded by Mrs. Dyer to adjourn the meeting at 8:14 p.m.

ROLL CALL: All yes. Motion approved.

The next Board meeting will be held at Indian Lake on October 18<sup>th</sup> at 6:30 p.m.

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Date

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President

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Treasurer