



**Minutes of the Regular Meeting  
Of the Governing Board of the Midwest Regional E.S.C.  
July 18, 2019, at Ridgemont LSD  
Mt. Victory, Ohio**

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by Ms. Moore, President, on Thursday, July 18, 2019, at 6:30pm.

Members Present at Roll Call: Mr. Ditmer, Mrs. Dyer, Ms. Moore, Mr. Mouser, Mr. Sailor, and Mr. Woolley.

Not Present: Mr. Campbell

**RESOLUTION NUMBER 2019-052**

Mr. Mouser moved, seconded by Mr. Ditmer to approve the agenda.

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-053**

Mr. Woolley moved, seconded by Mrs. Dyer to approve the minutes of the Regular Meeting on June 27, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Public Recognition – Sally Henrick, Ridgemont LSD Superintendent.

Ms. Henrick shared district information about the facility, classes, and provided handouts. District is about student engagement. Henrick is on Hardin County Business Advisory. Mr. Mouser shared that the building was built by input from the community, students, parents, and teachers. Mr. Sailor asked about open enrollment and Henrick said it was around fourteen students coming in. The Board thanked Sally Henrick for hosting the meeting and for her presentation. Henrick was given a Board agenda from Treasurer and she stayed for the meeting.

**RESOLUTION NUMBER 2019-054**

Mr. Sailor moved, seconded by Mr. Mouser approved and accepted Items A through E as presented in the Report of the Treasurer, as follows:

- A. Reviewed and accepted the Treasurer's Report
  - FINANC Report – June Activity
  - FINSUM Report – MTD & FYTD Activity
  - Fiscal Year 2019 Budget vs. Actual Revenue/Expenditures
  - Fiscal Year 2018 Budget vs. Actual Revenue/Expenditures
  - Original to Final Budget Comparison
  - Accounts Receivable Report as of 6/30/2019
  - 6/30/2019 Bank Reconciliation
  - MTD & FYTD Revenue vs. Expenses
  - Fiscal Year 2019 General Fund Revenues vs. Expenses

Fiscal Year 2019 General Fund Balance – Monthly  
Check Register - June

Treasurer reviewed the Fiscal Year-end 2019 financial data. He showed the Board that he was 3% off from the original budget in August of 2018 to the final budget in June of 2019. Treasurer noted that there were 61 service agreements between September of 2018 and May of 2019, so he was very pleased with the 3% variance. Sybil Truster and the Treasurer have been busy with the School Climate Grant application. Treasurer anticipates the FY2020 budget to be presented in the August Board agenda as in prior years. Treasurer held the annual cost meeting with Hardin County treasurers on July 19<sup>th</sup>.

B. Accepted the following donations:

Donor	Purpose	Amount/Donation
Duff Quarry	Student Leadership Summit	\$1,000.00
Plastipak	Student Leadership Summit	\$1,000.00
Ada Academic Boosters	LVP 1 and LVP 2	\$726.00
Hope Abke	Opportunity School	\$69.93
Emerson Climate Technologies	SEED Program	\$10,000.00
Ohio School Council	Administrative Retreat	\$2,500.00

C. Approved the Fiscal Year 2019 Federal Schedule as presented. Treasurer stated that based on the federal expenditures, the ESC would be a Single Audit for FY2019.

D. Approved the Fiscal Year 2019 4<sup>th</sup> Quarter Investment Report as presented. Treasurer pointed out six CDs matured during FY2019 and seven will mature in FY2020. The FY2019 interest was significantly higher than in FY2018.

E. Approved to advance in amount of \$992.26 from the Early Childhood Grant Fund 439-9019 to the General Fund 001. Approve to advance in the amount of \$2,157.00 from the 21<sup>st</sup> Century Grant 599-9905 to the General Fund 001. These both are return advances from negative balances in June. The monies were received in July of 2019.

ROLL CALL for Items A through E: All yes. Motion carried.

**RESOLUTION NUMBER 2019-055**

Mr. Woolley moved, seconded by Mr. Sailor to approve Items A through N as presented in the Report of the Superintendent, Staff-Personnel, as follows:

A. Accepted the resignation of Sandra Ocasio, ESL teacher at Botkins LSD.

B. Approved the following Limited Teacher’s Contracts:

Employee	Title	Amount	Term	Period
Cross, Christina	Career Readiness Advisor	\$60,000.00	One year	8/1/19-7/31/20

Good, Melissa	Early Childhood Educator at Northern Lights Preschool	\$43,753.00	One year	8/1/19-7/31/20
Maurer, Colleen	Speech Language Therapist for Whittier Preschool	\$39,805.00	One year	8/1/19-7/31/20
Tattrie, Laura	Early Childhood Intervention Specialist for Liberty Village Preschool	\$37,890.00	One year	8/1/19-7/31/20

C. Approved the following Limited Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Coleman, Heidi	Ridgemont Educational Asst.	\$10,840.00	One year	8/1/19-7/31/20
Asman, Tori	Braillist at Ada EVSD	\$18.69 per hr	One year	8/1/19-7/31/20
Emrick, Mareena	EMIS/Case Manager/Admin Asst. in Sidney office	\$15.44 per hr	One year	8/1/19-7/31/20
Henderson, Darla	SWD Instructional Asst.	\$17,374.00	One year	8/1/19-7/31/20
Hensel, Lisa	Ridgemont Educational Assistant	\$19,443.00	One year	8/1/19-7/31/20
Ramsey, Jennifer	Ridgemont Educational Assistant	\$13,422.00	One year	8/1/19-7/31/20

D. Approved the following Limited **Amended** Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Evans, Melanie	SWD Instructional Assistant	\$16,829.00	One year	8/1/19-7/31/20
Davis, Katherine	Instructional Assistant	\$14,036.00	One year	8/1/19-7/31/20

E. Approved the following Supplemental Contracts:

Employee	Title	Amount	Period
Baer, Erica	FY20 Gifted Support for Versailles EVSD	\$4,500.00	8/1/19-7/31/20
Burgbacher, Beth	SWD Job Specialist	\$1,300.00	8/1/19-7/31/20
Carrig, Penny	LPDC Consortium Coordinator	\$1,200.00	8/1/19-7/31/20
Chaney, Adrianna	2019 Summer Whittier Preschool work #2	\$23.75 per hour	2019 summer
Drumm, Elaine	Hardin Community School Treasurer	\$15,000.00	8/1/19-7/31/20
Hartman, Jennifer	Hardin Community School IEP/ETR Work	\$43.69 per hour, as needed	8/1/19-7/31/20

Hoersten, Tiffany	2019 Summer Whittier Preschool work #2	\$36.88 per hour	2019 summer
Hoewischer, William	SEED Coordinator	\$7,000.00	8/1/19-7/31/20
Leach, Laurie	Resident Educator Support	\$1,200.00	8/1/19-7/31/20
Martin, Anna	2019 Summer Whittier Preschool work #2	\$23.75 per hour	2019 summer
Maurer, Coleen	2019 Summer Whittier Preschool work #2	\$28.43 per hour	2019 summer
Morris, Kristen	2019 Summer Whittier Preschool work #2	\$25.58 per hour	2019 summer
Poeppelman, Maria	2019 Summer Whittier Preschool work #2	\$36.88 per hour	2019 summer
Roll, Tom	Opportunity School On-Site Administrator	\$10,000.00	8/1/19-7/31/20
Schneider, Connie	2019-20 Academia Coordination	\$1,541.00	8/1/19-7/31/20
Westerheide, Molly	2019 Summer Whittier Preschool work #2	\$43.92 per hour	2019 summer

F. Approved the following Administrative Contract:

Employee	Title	Amount	Period
Egbert, Rebekka	School Psychologist	\$62,920.00	8/1/19-7/31/20

G. Approved the following substitute teachers for 2019-20:

Allison, Kara  
 Barrett, Heidi  
 Bihn, Amy  
 Boeke, Ronald  
 Bohman, Janis  
 Borchers, Elizabeth  
 Boyer, Shannon  
 Cordonnier, Eugene  
 Corbin, Steven  
 Corwin, Molly  
 Courtney, William  
 Dodson, Kathy  
 Elliott, Noreen  
 Ernst, Sharon  
 Eversman, Cindy  
 Francis, Stacie  
 Franks, Victoria  
 Graham, David  
 Gross, Tammy  
 Grudich, Jennifer  
 Harp, Beth  
 Hemmelgarn, Marleen  
 Houchin, Alicia

Humphreys, Norma  
Hunsucker, Regina  
Jensvold, Carolyn  
Johnson, Tamara  
Karcher, Jeanette  
Keller, Christina  
Kesler, Victoria  
King, David  
Lichtenberg, Emily  
Lochard, Jenna  
Long, Tiffany  
Lowery, Stephanie  
Luebke, Jennifer  
Martin, Michael  
McCracken, Michael  
Mitchell, Jennifer  
Monroe, Beverly  
Petty, Glenn  
Quay, Taylor  
Range, Emily  
Reed, Robert  
Replogle, Jeff  
Russell, Rick  
Sharp, Edward  
Shaw, Heather  
Staley, Diane  
Stewart, Teresa  
Stroud, Michael  
Souder, Courtney  
Vondrell, Hannah  
Walters, Rebecca  
Wildermuth, Ann  
Wisener, Thomas  
Wyen, Thomas

H. Approved the following substitute aides for 2019-20:

Bihn, Amy  
Clapsaddle, Heather  
Corwin, Andrea  
Francis, Stacie  
Gilroy, Melanie  
Lowery, Stephanie  
Magoto, Laura  
Oaks, Stephanie  
Reed, Robert  
Sullivan, Kerri

- I. Approved the following 2019-20 cell phone stipends. Superintendent will ask for accounting for cell phone to justify.
- J. Approved Emily Ramage as a substitute teacher assisting the MRESC vision team staff until her license is received. Upon proper ODE licensure as a vision teacher, she will be moved to the vision teacher salary schedule.
- K. Accepted the resignation of Zachary Newcomb, SWD unit Aide, at end of 2018-19 contract.
- L. Approved the 2019-20 Policy and Procedural Help Guide as presented. Superintendent reviewed the changes.
- M. Accepted the resignation of Hayley Barhorst, Whittier Preschool Intervention Specialist, effective July 16, 2019. Hayley was hired by Sidney City SD.
- N. Approved the 2019-20 Whittier Preschool Intervention Specialist and Whittier Preschool Speech Language Therapist salary schedules due to a formula error. Early Childhood Educators Associates scheduled hours from 7.5 to 7 hours.

ROLL CALL: All yes. Motion carried.

**RESOLUTION NUMBER 2019-056**

Mr. Ditmer moved, seconded by Mr. Mouser approved Items A through G as presented in the Report of the Superintendent, Business Affairs, as follows:

- A. Approved the Envision Ed Plus proposal to provide professional services through MRESC to Kenton City School District for the Expanding Opportunities for Each Child Grant, 2019-2021 school years.

- B. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Ada EVSD	Brailist	T. Asman	\$24.19 per hr.	7/1/19-6/30/20
Ada EVSD	One-on-One Aide	K. Davis	\$18,216.46	7/1/19-6/30/20
Ada EVSD	Document Management Services	P. Carrig / Perry Pro Tech	\$26.60 per hr. \$1,445.00 annual fee	7/1/19-6/30/20
Ada EVSD	Preschool Program	L. Berger	\$174,124.88	7/1/19-6/30/20
Ada EVSD	Stand-Alone Preschool Class	T. Swaney	\$30,700.28	7/1/19-6/30/20
Hardin Northern LSD	Preschool Program and ECE	L. Berger M. Good	\$61,455.84 \$17,783.98	7/1/19-6/30/20
Hardin Northern LSD	LPDC Services	P. Carrig	\$1,382.84	7/1/19-6/30/20
Hardin Northern LSD	Document Management	P. Carrig	\$26.60 per hr \$715.00 annual fee	7/1/19-6/30/20

Hardin Northern LSD	One-on-One Aide	T. Robson	\$19.17 per hr.	7/1/19-6/30/20
Hardin Northern LSD	Educational Assistant	K. Strahm	\$16.20 per hr.	7/1/19-6/30/20
Indian Lake LSD	Public Relations Coordinator	J. Ross	\$61,434.30	7/1/19-6/30/20
Indian Lake LSD	One-on-One Aide	T. Ackley	\$13.09 per hr.	7/1/19-6/30/20
Indian Lake LSD	One-on-One Aide	C. Fleishman	\$13.29 per hr.	7/1/19-6/30/20
Indian Lake LSD	One-on-One Aide	D. Shelton	\$16.13 per hr.	7/1/19-6/30/20
Indian Lake LSD	One-on-One Aide	T. Friend	\$15.63 per hr.	7/1/19-6/30/20
Indian Lake LSD	One-on-One Aide	M. Dudgeon	\$19,090.20	7/1/19-6/30/20
Indian Lake LSD	One-on-One Aide	D. Elliott	\$13,627.00	7/1/19-6/30/20
Indian Lake LSD	Bus Aide Monitor	H. Faulder	\$13.11 per hr.	7/1/19-6/30/20
Indian Lake LSD	Bus Aide Monitor	K. Lewis	\$15.64 per hr.	7/1/19-6/30/20
Indian Lake LSD	Bus Aide Monitor	P. Bailor	\$13.11 per hr.	7/1/19-6/30/20
Indian Lake LSD	Absence Management Services	P. Carrig	\$4,707.62	7/1/19-6/30/20
Indian Lake LSD	School Psychology Case Manager	K. Stewart	\$32.86 per hr.	7/1/19-6/30/20
Indian Lake LSD	Gifted Intervention Specialist	C. Honaker	\$68,068.80	7/1/19-6/30/20
Indian Lake LSD	School Nurse Services	D. Miller	\$72,056.40	7/1/19-6/30/20
Indian Lake LSD	Inclusion Aide	M. Kaser	\$36,539.00	7/1/19-6/30/20
Indian Lake LSD	Inclusion Aide	L. McGatha	\$31,421.10	7/1/19-6/30/20
Kenton CSD	EnvisionED Plus contract	EnvisionED Plus, LLC	\$25,988.00 \$23,468.00	7/1/19-6/30/21 (2 year)
Kenton CSD	Preschool Program	L. Berger	\$10,242.64	7/1/19-6/30/20
Ohio Hi-Point CC	Youth Development Liaison	K. Sorreles	\$3,000.00	7/1/19-6/30/20
Ohio Hi-Point CC	Student EMIS Coordination	B. Moots	\$37.96 per hour as needed	7/1/19-6/30/20
Ohio Hi-Point CC	Resident Educator Services	M. Jackson	\$375.00 Year 1 & Year 3 \$250.00 Year 2	7/1/19-6/30/20
Ohio Hi-Point CC	My Learning Plan	Frontline Technologies	\$1,667.89	9/1/19-8/31/20
Ridgemont LSD	Behavioral Coach	J. Phillips	\$429.47 per day	7/1/19-6/30/20
Ridgemont LSD	Educational Assistant	K. Bash	\$13,780.21	7/1/19-6/30/20
Ridgemont LSD	Educational Assistant	H. Coleman	\$13,447.83	7/1/19-6/30/20
Ridgemont LSD	Educational Assistant	L. Hensel	\$24,158.30	7/1/19-6/30/20
Ridgemont LSD	Educational Assistant	J. Ramsey	\$16,651.00	7/1/19-6/30/20
Ridgemont LSD	Educational Assistant	N. Rudasill	\$14,721.66	7/1/19-6/30/20
Ridgemont LSD	In-School Suspension Monitor	R. Stuck	\$24.81 per hour	7/1/19-6/30/20

Ridgemont LSD	Preschool Program and ECE	L. Berger M. Good	\$112,669.04 \$17,783.98	7/1/19-6/30/20
Sidney CSD	Speech Language Therapist	C.Maurer	\$50,672.50	7/1/19-6/30/20
Sidney CSD	Summer Whittier Preschool Work #2	T. Hoersten M. Poeppelman K. Morris M. Westerheide C. Maurer A. Martin A. Chaney	\$8,192.81	2019 Summer
Upper Scioto Valley LSD	Preschool Program and ECE	L. Berger M. Good	\$81,941.12 \$17,783.98	7/1/19-6/30/20
Upper Scioto Valley LSD	One-on-One Aide	K. Davis	\$9,250.26	7/1/19-6/30/20
Upper Scioto Valley LSD	Student EMIS Coordination	B.Moots	\$23,295.40	7/1/19-6/30/20
Upper Scioto Valley LSD	LPDC Services	P. Carrig	\$1,642.13	7/1/19-6/30/20

- C. Approved the 2019-20 agreement with Madison-Champaign ESC for ED (Mac-a-Cheek) services and Occupational Therapy supervisor services. ED services are for the Shelby County locals and the Occupational Therapy supervisor services are for Bellefontaine CSD.
- D. Approved the 2019-20 Ohio State School for the Blind agreement in the amount of \$40,000 for the MRESC to provide vision services.
- E. Approved the 2019-20 agreement with Rehabilitative Services, Inc for speech language therapy services. The services will be provided three days a week in the Jackson Center LSD ESC SWD units, one day week in Ada EVSD ESC preschool unit, and half day a week at Holy Angels School.
- F. Appointed Mrs. Connie Dyer as the Board delegate to the OSBA Capital Conference held on November 10-12, 2019 at Greater Columbus Convention Center.
- G. Appointed Mr. Randy Sailor as the Board alternate to the OSBA Capital Conference held on November 10-12, 2019 at the Greater Columbus Convention Center.

ROLL CALL: All yes. Motion carried.

Comments and Communication:

Recognized the following 2019 George W. Hathaway Scholarship recipients:

- Tyler Zimpfer, Anna Local Schools, will be attending The Ohio State University
- Evan Aufderhaar, Botkins Local Schools, will be attending Owens Community College



Superintendent Discussion Items:

- Opening Day Staff meeting is scheduled for August 6, 2019. Superintendent invited the Board members to attend. Breakfast will be sponsored, in part, by Preferred Benefits. A New Hire luncheon is scheduled following the Opening Day meeting.
- Superintendent shared that there will be a half-day “End of Year Celebration” on June 5, 2020.
- Mr. Ditmer asked about a New Board Member training. Superintendent discussed the training.

**RESOLUTION NUMBER 2019-057**

Mr. Sailor moved, seconded by Mrs. Dyer to adjourn the meeting at 7:20 p.m.

ROLL CALL: All yes. Motion approved.

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Date

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President

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Treasurer