

# Midwest Regional Educational Service Center

## Summer 2019 CPI Training

### (June & August of 2019)

Districts interested in receiving CPI training services through the MRESC may choose from one of the following options for the summer of 2019.

✓ Please register staff members using the **REGISTRATION SPREADSHEET** to attend one of the following countywide sessions. To download the spreadsheet click on the following link: <http://bit.ly/2WW0ycc>

✓ The spreadsheet should be emailed to Cathy Scharf at [cscharf@mresc.org](mailto:cscharf@mresc.org)

**ESC Staff Member Notice:** MRESC staff members should notify their program supervisor of their request to attend prior to registering.

#### June 2019 Sessions

**CPI Refresher Training (1/2 Day) Date: June 5<sup>th</sup>** from 12:30 pm – 4:00 pm

- **Location:** Indian Lake Middle School – Library / Media Center
- **Instructors:** Jerry Lenhart & Jeanie Riethman

**CPI Initial Certification Training (1.5 days) Date: June 4-5, 2019** [6/4\* from 8:30 – 3:30 pm; 6/5\* from 8:30 – 12:30 pm] – *\*Must attend both days to receive certification.*

- **Location:** Indian Lake Middle School – Library / Media Center
- **Instructors:** Jerry Lenhart & Jeanie Riethman

#### August 2019 Sessions

○ **CPI Refresher Training (1/2 Day) Date: August 9<sup>th</sup>** from 12:30 pm – 4:00 pm

- **Location:** Hardin Houston Local Schools, Houston, Ohio
- **Instructors:** Jerry Lenhart & Jeanie Riethman

○ **CPI Initial Certification Training (1.5 days) Date: August 8-9, 2018** [8/8\* from 8:30 – 3:30 pm; 8/9\* from 8:30 – 12:30 pm] – *\*Must attend both days to receive certification.*

- **Location:** Hardin-Houston Local Schools
- **Instructors:** Jerry Lenhart & Jeanie Riethman

**Deadline to Register:** **The deadline to register staff for CPI training is May 20, 2019.**

- A reminder will be sent to each registered participant (based on the email entered into Attachment A). **Reminder emails will be sent five days prior to the scheduled session.**

## **Registration Costs & Fees for Countywide Training Session:**

- **CPI Certification Training (1.5 days) – Countywide/Regional Session [June or August]**
  - Registration Fee = \$0 (Districts Aligned to the MRESC); \$79 (Districts NOT ALIGNED to the MRESC)
  - ✓ *Important Note: The aligned district rate is available to all Hardin, Logan, & Shelby County Public School Districts. Boards of DD, non-profits, private schools, or other agencies will be charged the "non-aligned" registration rate + book/materials fee.*
  - Book/Materials Fee = \$24.00 (Per Attendee)
- **Refresher/Recertification Training – Countywide/Regional Session [June or August]**
  - Registration Fee = \$0 (Aligned District Personnel); \$39 (Districts NOT ALIGNED to the MRESC)
  - ✓ *Important Note: The aligned district rate is available to all Hardin, Logan, & Shelby County Public School Districts. Boards of DD, non-profits, private schools, or other agencies will be charged the "non-aligned" registration rate + book/materials fee.*
  - Book/Materials Fee = \$20.00 (Per Attendee)

**How to Register Your Staff?** To register your staff for one of the countywide sessions listed above, please enter their information into the **REGISTRATION SPREADSHEET** and email it to Cathy Scharf at [cscharf@mresc.org](mailto:cscharf@mresc.org)

- Download a Copy of the Registration Spreadsheet at <http://bit.ly/2WW0ycc>

## **Payment Options**

- 1) **PD Fund Utilization Option (Shelby Co Districts only):** Districts paying into the Shelby County PD fund have the option of utilizing their PD fund contribution to cover the costs of CPI training. If the requesting District's PD fund balance does not cover all of the eligible expenses, the ESC will bill the district for any excess costs. Districts requesting that their PD fund balance be debited for CPI training purposes should note the request on the attached registration form (under source/type of payment).
- 2) **Districts Not Participating in the PD Fund:** A purchase order must be submitted to the ESC to cover all costs associated with staff participation in the countywide event.