



**Minutes of the Regular Meeting
Of the Governing Board of the Midwest Regional E.S.C.
February 21, 2019, at Indian Lake Local Schools**

Lewistown, Ohio

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by President, Janet Moore on Thursday, February 21, 2019, at 6:30pm.

Members Present at Roll Call: Mr. Campbell, Mrs. Dyer, Ms. Moore, Mr. Mouser, Mr. Sailor, and Mr. Woolley.

Not Present: Mr. Ditmer

RESOLUTION NUMBER 2019-014

Mr. Mouser moved, seconded by Mr. Campbell to approve the agenda.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-015

Mr. Campbell moved, seconded by Mr. Woolley to approve the minutes of the Organizational Meeting on January 10, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-016

Mr. Sailor moved, seconded by Mr. Mouser to approve the minutes of the Regular Meeting on January 10, 2019 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Hearing of the Public – Erica Baer, Director of Student Achievement, Gifted Update. The Superintendent stated Baer has reached out to Versailles and others for services. Baer discussed the wax museum held at Indian Lake and passed out her monthly gifted newsletters. Baer presented a power point on gifted professional development, enrichment, and innovation. She showed them examples of WEPs. Mr. Mouser asked what percentage of the student population are gifted? Baer stated the bell curve indicates 5% are gifted. However, our districts show an average of 15% of the student population as gifted. Mr. Campbell and Mr. Sailor liked Baer's enthusiasm.

RESOLUTION NUMBER 2019-017

Mr. Campbell moved, seconded by Mrs. Dyer approved and accepted Items A through D as presented in the Report of the Treasurer, as follows:

Treasurer stated January was in the red due to one district's check not received. Mail was not received during the last three days of January due to temperatures. Treasurer provided an audit update. The Board did not request a post audit meeting. Treasurer reviewed the 2018 calendar year opt-out payments paid

in February. Lori Berger, Scott Howell, and Keith Thomas met with the Hardin County United Way Board to request to become a Partner Agency. Treasurer pointed out that the budget vs. actual is based on the original August budget. The ESC has hired several employees since August affecting the actual expenditure side and approved several service agreements affecting the revenue side of the budget. Mr. Sailor asked about the curriculum costs. Superintendent stated that he had ten districts interested. Treasurer will provide an update on actual curriculum costs after the curriculum team members are selected and their benefits are known.

- A. FINANC Report – January Activity
 FINSUM Report – MTD & FYTD Activity
 General Fund Revenue – January
 Fiscal Year 2019 Budget vs. Actual Revenue/Expenditures
 Accounts Receivable Report as of 1/31/2019
 1/31/2019 Bank Reconciliation
 MTD & FYTD Revenue vs. Expenses
 Check Register – January
 Calendar Year 2018 New Hires. Treasurer noted 44 new hires.
 Calendar Year 2018 Terminations. Treasurer noted 29 employees left, but 6 were rehired.
 Superintendent expressed the need for exit interviews.
 Contracted Speech Therapy Services – Treasurer reviewed contractors used to cover Speech Therapists. He discussed the Adriel Fund would be transferred to the General Fund upon Board approval at some point. He suggested this money would offset the unexpected and unusual contracted speech costs.

- B. Accepted the following donations:

Donor	Purpose	Amount/Donation
Shelby County United Way	Opportunity School – Third Quarter	\$4,500.00
Chicago United Way – Hope Abke	Opportunity School	\$84.61
Honda	Shelby County Lego Robotics	\$14,000.00
Buckeye Ford	Academia Scholarship	\$100.00
Russia Education Association	Academia Scholarship	\$100.00
Ohio Knights of Columbus	Indian Lake Students with Disabilities	\$252.00

- C. Approved the Judge William R. Zimmerman Sr. Scholarship Administrative Guidelines and Terms, establish Fund 007-9019, and to establish an U.S. Bank account for the Judge William R. Zimmerman Sr. Scholarship Fund.
- D. Approved the transfer out from Unclaimed Funds 001-9950 to transfer into Unclaimed Funds 007-9999 in amount of \$4,113.30. This transfer is to place the Unclaimed Funds balance into a Trust Fund 007 governmental classification. Approved the Fund 007-9999 for Unclaimed Funds.

ROLL CALL for Items A through D: All yes. Motion carried.

RESOLUTION NUMBER 2019-018

Mr. Campbell moved, seconded by Mr. Mouser to approve Items A through N as presented in the Report of the Superintendent, Staff-Personnel, as follows:

- A. Approved the employment of the following substitute teachers for the 2018-19 school year on an as needed basis:
Sydney Buffenbarger
Robert Busch
Abby Bushman
Roger Chaney
Dawn Curlis Wilson
Mark Daley
Stacie Francis
Victoria Franks
Michael Kennedy
Micah Smith
Reyse Wallbrown
Marianna Watts
Ashley Wilt
- B. Approved the employment of the following substitute aides for the 2018-19 school year on an as needed basis:
Stacie Francis
Mary Proffitt
Stephanie Reed
Marianna Watts
- C. Accepted the resignation of Anna Reymiller, SWD Instructional Assistant, effective February 12, 2019.
- D. Accepted the resignation of Natalie Jill Bisbee, Paraprofessional at Shelby County Board of DD, effective March 1, 2019.
- E. Accepted the resignation of Stephanie Reed, Raider Care Aide at Benjamin Logan LSD, effective February 15, 2019.
- F. Accepted the resignation of Myra Carey, Early Childhood Education Aide, effective February 19, 2019. Carey was previously on a leave of absence.
- G. Accepted the resignation of Jana Boysel, JDC Educational Aide, effective February 22, 2019.
- H. Accepted the retirement of Dave Shellhaas, Director of Curriculum & School Improvement, effective June 1, 2019. Mr. Shellhaas would like consideration of re-employment.
- I. Approved the 2019-20 schedule of MRESC days closed as presented.
- J. Approved the 2018-19 and 2019-20 HR Manager salary schedule as presented.

- K. Approved Elaine Drumm as the HR Manager, effective 1/2/2019, on Step 11. This is her current step placement for 2018-19 and step 12 for 2019-20.
- L. Approved the 2019-20 Psychologist salary schedule as presented.
- M. Approved Jeanie Riethman, Student Services Administrator, 2019-20 salary and new contract as presented.
- N. Approved the following Supplemental Contracts:

Employee	Title	Amount	Period
Mary Lou Lange	Speech Language Therapy Preschool/School-Age work	\$60.00 per hr Max 70 hrs	8/1/18-7/31/19
Lori Scott	Ohio State School of the Blind continued work	\$44.62 per hr Max 50 hrs	8/1/18-7/31/19
Lori Board	Ohio State School of the Blind continued work	\$44.87 per hr Max 50 hrs	8/1/18-7/31/19
Amy Simindinger	Parent Project Facilitator	\$820.00	Spring 2019 March 6 – May 8, 2019

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-019

Mr. Woolley moved, seconded by Mrs. Dyer approved Items A through F as presented in the Report of the Superintendent, Business Affairs, as follows:

- A. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Bellefontaine CSD	JDC Title I-D Funding	Epps/Boysel	\$30,000.00	7/1/2018- 6/30/2019
Celina City SD	FY20 Professional Development	S. Lohnes	\$1,500.00 per day \$275.00 per attendee	7/1/2019- 6/30/2020
Fairlawn LSD	As Needed EMIS Coordination	B. Moots	\$2,987.37	7/1/2018- 6/30/2019
Fort Loramie LSD	RTI Professional Development	M. Searle	\$5,000.00	June 3-4, 2019 at Fort Loramie LSD September 9-10, 2019 at Sidney City SD
Hardin Community School	EMIS Coordination	B. Moots	\$7,688.15	7/1/2019- 6/30/2020

Hardin-Houston LSD	RTI Professional Development	M. Searle	\$5,000.00	June 3-4, 2019 at Fort Loramie LSD September 9-10, 2019 at Sidney City SD
Kenton City SD	Physical/Occupational Therapy	Rehabilitative Services	\$150.00 one-time setup charge. \$69.60 per hr for PT's & OT's \$50.40 per hr for PTA's & OTA's Plus mileage based on IRS rates.	7/1/2019-6/30/2020
Oakwood City SD	Science Curriculum Audit Services	D. Shellhaas	\$3,500.00	March 11, 13, 14, 2019
Ridgemont LSD	Physical/Occupational Therapy & Speech Language Therapy	Rehabilitative Services	\$150.00 one-time setup charge. \$69.60 per hr for PT's & OT's \$50.40 per hr for PTA's & OTA's \$60.50 per hr for SLP's Plus mileage based on IRS rates.	7/1/2019-6/30/2020
Sidney City SD	Absence Management	B. Moots	\$5,707.64 coordination Frontline Education Costs: \$5,500.00 one-time setup fee \$11,867.00 annual subscription fee	7/1/2019-6/30/2020

B. Approved the Purchased Service Independent Contractor Agreements:

Client	Service	Estimated Amt	Term
Chad Gessler	Parent Project Coordinator	\$2,000.00	Spring 2019 March 6 – May 8, 2019
Helen Ward	Parent Project Facilitator	\$720.00 plus \$100.00 mileage	Spring 2019 March 6 – May 8, 2019

Kevin Stapleton	Parent Project Facilitator	\$720.00 plus \$100.00 mileage	Spring 2019 March 6 – May 8, 2019
McKenzie Lotz	Parent Project Facilitator	\$720.00 plus \$100.00 mileage	Spring 2019 March 6 – May 8, 2019
Susan Allen	FY19 Career Network Data Collection & Analysis	\$300.00	7/1/2018-6/30/2019

- C. Approved the following fundraising sales projects for Liberty Village Preschool classrooms 1 and 2, T-Shirts – to purchase classroom supplies.
- D. Approved NEOLA policy 1460 – Physical Examination as presented.
- E. Approved the January of 2019 Report of the Logan County Business Advisory Council.
- F. Approved Frontline Education for Absence Management at Sidney City School District. Start-up cost: one-time \$5,500.00; Annual subscription cost of \$11,867.00.

ROLL CALL: All yes. Motion carried.

RECORDS COMMISSION - RESOLUTION NUMBER 2019-020

Mr. Sailor moved, seconded by Mr. Mouser approved the Midwest Regional ESC’s Records Retention Schedule (R-2) as presented (16 pages). Treasurer will submit the Schedule to the Ohio History Connection.

ROLL CALL: All yes. Motion carried.

Comments and Communication:

- Treasurer provided the Perry Pro Tech quote for IT support services. Mr. Thomas explained the two options. No Board taken.
- Superintendent provided evaluation form and materials to the Board for review.
- Treasurer provided evaluation form and materials to the Board for review. The questions and criteria are from the Ohio Department of Education’s manual for evaluations of treasurers.
- Superintendent and Treasurer annual evaluations will be held at the March Board meeting.

Superintendent Discussion Items:

- Service Portfolios will go out at the end of March.
- Superintendent reported on positive news about requested increased days at Hardin County Board of DD.
- Superintendent hoped to have the two new curriculum members in place for the next Board meeting to share costs.
- Provided update on the Hardin-Houston superintendent search. Their Board has not announced.
- Superintendent was given a tour of the Shelby County Board of DD.
- Superintendent is part of the Hardin County Design team. He asked whether the Board supported his membership fee and professional development for this. Mr. Sailor stated the Superintendent had a lot on his plate. Ms. Moore said she sees both sides. No action taken.

- Discussion of office closure for inclement weather. Mr. Campbell and Mr. Sailor stated the Board would not micro-manage this.

RESOLUTION NUMBER 2019-021

Mr. Campbell moved, seconded by Mr. Woolley to adjourn the meeting at 8:36 p.m.

ROLL CALL: All yes. Motion approved.

Date

President

Treasurer