



**Minutes of the Regular Meeting
Of the Governing Board of the Midwest Regional E.S.C.
January 10, 2019, at Upper Scioto Valley
McGuffey, Ohio**

The Regular Meeting of the Governing Board of the Midwest Regional Educational Service Center was called to order by President, Janet Moore on Thursday, January 10, 2019, at 6:32pm.

Members Present at Roll Call: Mr. Campbell, Mr. Ditmer, Ms. Moore, Mr. Mouser, Mr. Sailor, and Mr. Woolley.

Not Present: Mrs. Connie Dyer

Visitors: Lori Dyer, USV Board Member

RESOLUTION NUMBER 2019-007

Mr. Ditmer moved, seconded by Mr. Mouser to approve the agenda.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-008

Mr. Sailor moved, seconded by Mr. Woolley to approve the minutes of the Regular Meeting on December 13, 2018 of the Governing Board of the Midwest Regional Educational Service Center.

ROLL CALL: All yes. Motion carried.

Hearing of the Public – Lori Dyer, USV Board Member, stated she did not want to address the Board, but was recommended to come to hear the treasurers' report. The Board thanked her for her attendance.

RESOLUTION NUMBER 2019-009

Mr. Campbell moved, seconded by Mr. Mouser approved and accepted Items A through E as presented in the Report of the Treasurer, as follows:

Treasurer stated December's General Fund was in the black, but the General Fund was in the red for fiscal year-to-date. ODE foundation provided a gifted funding adjustment. Treasurer noted the annual tasks performed in January such as Staff EMIS, workers' comp true-up, Shelby County United Way grant application. He noted the W-2s and Form 1099s were issued and mailed. Superintendent and Treasurer have been discussing the FY 2020 service portfolios. Treasurer noted Sybil Truster had been working on FY 2020 21st Century Grant applications and would like to present an update on the Opportunity School at the February board meeting. Audit status from the state auditor was forwarded to the Board.

- A. FINANC Report – December Activity. Mr. Campbell asked about the revenue compared to expenses in the Opportunity School. Treasurer noted that second quarter invoices went out January 1st. He stated three of the four quarterly invoices fall between January to June.
FINSUM Report – MTD & FYTD Activity. Treasurer noted the \$5,600 grant received from Shelby County Community Foundation for parent project.

General Fund Revenue – December. This showed a three-year comparison. Treasurer noted that interest continues to increase, but background check revenue is decreasing.

Fiscal Year 2019 Budget vs. Actual Revenue/Expenditures. Treasurer remarked the precision on the comparison even though there's service agreements and new employees hired each month. Accounts Receivable Report as of 12/31/2018. Lowest receivable amount since July.

12/31/2018 Bank Reconciliation

MTD & FYTD Revenue vs. Expenses

Check Register – December. Treasurer pointed out significant payments.

Calendar Year 2019 Insurance Changes – Health/Dental/Vision/Life. Treasurer noted that this was the first year there's been no changes with the insurance rates.

B. Accepted the following donation:

Donor	Purpose	Amount/Donation
Drs. Michael & Teresa Trygstad	Academia Scholarship	\$150.00

C. Approved the Fiscal Year 2019 2nd Quarter investment report. Treasurer noted the increasing interest rates and comparison to prior years.

D. Approved the 2018-19 HN One-on-One Aide salary schedule.

E. Approved the 2019-20 Salary Schedules. Treasurer reviewed the salary schedules. Mr. Campbell asked what the salary increases would cost.

ROLL CALL for Items A through E: All yes. Motion carried.

RESOLUTION NUMBER 2019-010

Mr. Sailor moved, seconded by Mr. Ditmer to approve Items A through G as presented in the Report of the Superintendent, Staff-Personnel, as follows:

A. Approved the employment of the following substitute teachers for the 2018-19 school year on an as needed basis:

Elizabeth Barhorst

Caroline Brendsel

Vicki Mills

Brigitte Moneymaker

Hannah Vondrell

Jodie Wish (Schmieder)

B. Accepted the resignation of Mary Robinson, Medical Assistant, effective December 13, 2018.

C. Approved the employment of the following substitute aide for the 2018-19 school year on an as needed basis:

Nancy Ritter

D. Approved the following Limited Non-Teaching Contracts:

Employee	Title	Amount	Term	Period
Chase Goss	One-On-One Aide for USV LSD	\$6,992.00	1 year	8/1/18-7/31/19
Anna Reymiller	SWD Instructional Assistant	\$6,771.00	1 year	8/1/18-7/31/19
Terrena Robson	HN One-On-One Aide	\$15.25 per hour	1 year	8/1/18-7/31/19
Cedar Schneider	Instructional Asst. for Benjamin Logan LSD	\$6,588.00	1 year	8/1/18-7/31/19

E. Approved the following Supplemental Contract:

Employee	Title	Amount	Period
Connie Schneider	2018-19 Academia Coordination	\$1,541.25	8/1/18-7/31/19

F. Approved the amended administrative contract for Connie Schneider, Special Education Director, increasing her contract by 32 days for the 2018-19 contract.

G. Approved a Reduction in Force of Connie Schneider, Youth Development Liaison, non-teaching contract by 224 hours for 2018-19 contract.

Superintendent explained Items E through G in detail. Treasurer discussed ACA compliance. Mr. Ditmer asked if Connie was enjoying her work. Superintendent stated she likes challenges.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-011

Mr. Mouser moved, seconded by Mr. Woolley approved Items A through F as presented in the Report of the Superintendent, Business Affairs, as follows:

A. Approved the following Service Agreements:

Client	Service	Provided by	Estimated Amt	Term
Bellefontaine CSD	One-on-One Substitute Aide	N. Ritter	\$83.26 per day	7/1/2018-6/30/2019
Benjamin Logan LSD	Instructional Assistant	Cedar Schneider	\$18,237.20	7/1/2018-6/30/2019
Hardin Northern LSD	One-On-One Aide	T. Robson	\$10,133.51	7/1/2018-6/30/2019
Upper Scioto Valley LSD	One-On-One Aide	C. Goss	\$8,934.34	7/1/2018-6/30/2019

B. Approved the Purchased Service Independent Contractor Agreements:

Client	Service	Estimated Amt	Term
Brady Hiatt	United Way Grant Tutor	\$2,320.00	1/10/2019-12/21/2019
Mary Smith	United Way Grant Tutor	\$2,320.00	1/10/2019-12/21/2019
Stacey Holycross	United Way Grant Tutor	\$2,320.00	1/10/2019-12/21/2019

Steve Henry	United Way Grant Tutor	\$2,320.00	1/10/2019-12/21/2019
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- C. Approved a resolution for participation with the Miami County Educational Service Center for Kara Daniel, Speech Language Pathologist, \$470.69 per day for 58 days of service during the 2018-2019 school year. This is due to FMLA at Indian Lake LSD. Mr. Ditmer asked about this per diem. Mr. Campbell asked if Miami County ESC charged an admin fee. Treasurer stated yes, as we would as well.
- D. Approved the ORC 3313.843 service agreement (alignment) with Ada Exempted Village School District, effective 7/1/2019.
- E. Approved the ORC 3313.843 service agreement (alignment) with Ridgemont Local School District, effective 7/1/2019.
Superintendent expressed excitement for Items D and E.
- F. Approved the Indian Lake Local School District Business Advisory Council Joint Resolution with the Midwest Regional ESC.

Lori Dyer, USV Board member, left the meeting.

ROLL CALL: All yes. Motion carried.

RESOLUTION NUMBER 2019-012

Motion: Mr. Woolley moves to enter into Executive Session for the purpose of: (1) the employment of public employees.

Seconded by: Mr. Sailor

ROLL CALL: All yes. Motion carried.

Entered Executive Session 7:08pm

Left Executive Session 7:22pm

No action was taken.

Comments and Communication:

- OSBA Certificates of Appreciation were given to the Board Members. Superintendent and Treasurer thanked the Board.
- Treasurer noted the annual Ohio Ethics Commission Financial Disclosure Forms were in their packets.

Superintendent Discussion Items:

- Superintendent provided and reviewed a curriculum brochure and a cost sheet for the expanded curriculum services to meet the growing needs of districts. This was a goal on the Strategic Plan. Superintendent noted that ESC would be taking a financial loss on this, but would be making money in a short time. Treasurer reviewed the cost sheet numbers. The plan is to hire two curriculum content experts along with Dave Shellhaas. Mr. Sailor asked if the appropriate person is out there to hire to fill these needs. Mr. Ditmer stated he was supportive of the curriculum plan, especially with the newly aligned districts. Mr. Campbell and Ms. Moore stated that the Superintendent was passionate about this. Ms. Moore and Mr. Ditmer agreed that Adriel

monies should be used for behavioral coaching service. Mr. Sailor asked about the ADM cost structure. Superintendent explained the reasoning.

- Superintendent stated there was an ESC administrator (administrative contract) who will be retiring and would like to be rehired. He did not ask for the issue to be addressed, but rather for the Board to think about this.
- Superintendent notified the Board of HB 477 replacing HB 216 in regards to paraprofessionals.

RESOLUTION NUMBER 2019-013

Mr. Sailor moved, seconded by Mr. Woolley to adjourn the meeting at 8:02 p.m.

ROLL CALL: All yes. Motion approved.

Date

President

Treasurer